

AGENDA
May 11, 2021

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION OF COMMENDATION TO OFFICER JIM SEIF

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Approval of Minutes of April 13, 2021
- B. 2. Review and Consider Approval of May 2021 Bill List
- C. 3. Administration Report
- D. 4. Tax Collector's Report
- E. 5. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- F. 1. Review and Consider Offer of Dedication of Right-of-Way – 2381 Philmont Avenue
- G. 2. Review and Consider Escrow Release – Premier A-2/2375 Philmont Avenue #17-05
- H. 3. Review and Consider Planning Commission Appointments
- I. 4. Building Official's Report
- J. 5. Liaison Report

JILL BLUMHARDT, CHAIR, PUBLIC WORKS COMMITTEE

- K. 1. Review HVAA Video System Proposal – Valley Center Park
- L. 2. Review and Consider Fence Materials Bid Results
- M. 3. Review Building Code Board of Appeals Appointment
- N. 4. Public Works Department Report
- O. 5. Liaison Report

RUTH A. HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- P. 1. Review and Consider Certificate of Appropriateness
- Q. 2. Review and Consider Historical Architectural Review Board Appointment
- R. 3. Liaison Report

CLAY D. MCQUEEN, CHAIR, PUBLIC SAFETY COMMITTEE

- S. 1. Review Zoning Hearing Board Agenda & Decisions
- T. 2. Police & Fire Marshal Reports
- U. 3. Liaison Report

JOSEPH CANALE, CHAIR, ORDINANCE COMMITTEE

- V. 1. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: May 11, 2021 Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the April expenditure activities and the May bill list for approval are the following:

Credit Card Statement ending April 27, 2021:

- The monthly refuse collection fees for Republic Services continues to be the largest item at \$101,063.92 followed by the monthly disposal fees for Waste Management continues at \$20,386.42 for the month of March.
- The Police Department's training efforts coupled with getting the department's newest members, Kermit and Officer Sidler, prepared for duty are reflected in the CC charges.
- The Fire Marshal's IAAI (International Association of Arson Investigators) Training ended up getting cancelled, reflecting a refund of \$525. The Fire Marshal is looking to schedule this training session another time as available throughout the year.
- The CC list reflects approximately \$5,000 in advertising fees – this is a combination of bid advertisements, ordinance advertisements, and zoning hearing board notice advertisements over the last two months.

April 16 & April 30 Payroll:

- The April 16 Payroll amount is within the "average" payroll with no major events having taken place within that payroll period.
- The April 30 Payroll is higher than average due to the following events:
 - Addition of one new police officer to fill the vacancy within the department
 - Final pay associated with the retirement of Tom Kehler after 45 years of service in the sewer department
 - Overtime associated with police training to ensure that all officers are keeping up to date with the latest recommended training programs.

April 16 Bills Paid:

- Two large payments in the amounts of \$143,809.14 to LB Industries and \$18,435.23 to Wise Electrical were made. These are the two contractors for the Sewer Upgrades

projects that has been underway for the last several months. Payments to contractors are due within a required time frame per the bid contract. All payments are within the authorized project amount and reviewed by the Township's consulting engineers that all work billed have been completed to their satisfaction.

- All other payments in this bill period are payroll related benefits payments, utility payments, and time sensitive payments.

April 28 Bond Payment:

- As you are all aware, the Township authorized the refinancing of the HV Bank loan and the 2012 GO Bonds and issued new 2021 GO Bonds back at the February meeting. Since then, the refinancing and issuance of the bonds process has been completed and the first payment for the newly issued 2021 GO Bonds is due. That payment was made via wire transfer on April 28 for a total amount of \$705,290.04 (\$687,423.38 towards principal and \$17,866.66 towards interest). This is paid from the Township's Debt Services Fund (Fund 05).

May 11 Bill List:

- Library and Ambulance Contributions – as the Township receives the revenues associated with the 2021 Real Estate Taxes, the budgeted contributions to the library and the ambulance association are issued (as with the fire company payments in April). The library is issued \$80,000 for this month's contribution and the ambulance is issued \$22,500. Additional payments will continue to be made to the library, ambulance and the two fire companies through the year.
- The library is also issued a reimbursement for a portion of the red lion gym and youth center utility bills that the library covers.
- The City of Philadelphia's Sewer Treatment invoice is included for \$91,701.98.
- Multiple invoices associated with getting the two new additions to the PD – Officer Sidler and Kermit the K9. The costs associated with Kermit the K9 are covered by the grant through the American Kennel Club.
- A payment in the amount of \$54,198.20 for fencing at Valley Center Park as part of the VCP upgrades as authorized in the 2021 capital budget.
- Another capital project authorized in the 2021 budget was the purchase of body cameras for the Police Officers, which was made in the amount of \$51, 830.

LOWER MORELAND TOWNSHIP - MAY 11, 2021 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$141,511.52	Credit Card Statement ending 4/27/2021
April 16 Payroll	\$212,445.56	
April 16 Bills Paid	\$221,103.19	LB Industries & Wise Electric payments for sewer plant upgrades included
2021 GO Bond Payment	\$705,290.04	Newly issued bonds payment after settlement
April 30 Payroll	\$238,823.39	One retiree, one new officer, and police training OT
April 30 Bills Paid	\$45,046.43	
New Bill List for approval	\$545,845.13	
TOTAL	\$2,110,065.26	

Funds Summary:	
(01) General Fund	\$660,972.38
(02) Fire Hydrant Fund	\$0.00
(03) Fire Tax	\$5,815.07
(04) Refuse	\$128,431.68
(05) Debt Services	\$705,290.04
(06) Library	\$80,000.00
(08) Sewer	\$343,014.85
(0) Ambulance	\$22,500.00
(10) P&R	\$24,706.93
(18) Capital Traffic Imp	\$20,390.15
(19) Capital Improve	\$107,104.61
(63) Post Retirement	\$7,720.55
(91) Unemployment Compensation	\$4,119.00
	\$2,110,065.26