

AGENDA
April 13, 2021

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

PRESENTATION OF COMMENDATION TO TOM KELHER

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Approval of Minutes of March 9, 2021
- B. 2. Review and Consider Approval of April 2021 Bill List
- C. 3. Review and Consider Authorizing Signatures for Bank Accounts
- D. 4. Administration Report
- E. 5. Tax Collector's Report
- F. 6. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- G. 1. Review and Consider Preliminary/Final Plan – M&B Associates/1430 County Line Road #21-02
- H. 2. Building Official's Report
- I. 3. Liaison Report

CLAY D. MCQUEEN, CHAIR, PUBLIC SAFETY COMMITTEE

- J. 1. Review and Consider Probationary Appointment of Police Officer
- K. 2. Review and Consider Memorandum of Understanding with PBA – K-9 Program
- L. 3. Review Zoning Hearing Board Agenda
- M. 4. Police & Fire Marshal Report
- N. 5. Liaison Report

JILL BLUMHARDT, CHAIR, PUBLIC WORKS COMMITTEE

- O. 1. Review and Consider 2021 Paving Bids
- P. 2. Review and Consider PennDOT Traffic Signal Application Procedure Modification
- Q. 3. Public Works Department Report
- R. 4. Liaison Report

RUTH A. HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- S. 1. Review and Consider Historical Architectural Review Board Appointment
- T. 2. Review and Consider Certificates of Appropriateness
- U. 3. Liaison Report

JOSEPH CANALE, CHAIR, ORDINANCE COMMITTEE

- V. 1. Review and Consider Peace & Good Order Ordinance
- W. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: April 13, 2021 Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the March expenditure activities and the April bill list for approval:

Credit Card Statement ending Mar. 27, 2021:

- The monthly refuse collection fees for Republic Services continues to be the largest item at \$101,063.92, which is the same amount for each month based on the contract with Republic Services. The Waste Management disposal charges for the month was \$11,141.62, which is lower than the previous month charges of \$19,570.31.
- There are two charges for cell phones in this CC period – one was for the February service and the other was for the March service. The Township pays the cell phone bills manually as auto-pay is not an option so the March bill was paid a week prior to the due date which fell in the same CC cycle as the previous bill.
- The tree saplings to give away at Arbor Day was charged for \$313.71 – this is paid from the Township’s community events fund allocated in the parks fund.
- There are two charges in the amounts of \$553 and \$568 for freight service to return the old copiers. The Township entered into a new lease agreement with Ricoh for copier/printer equipment lease, which reduced the monthly lease cost from \$715.18 per month to \$428.38 each month.
- As reported last month, the Police Department has been charging officer training opportunities to the CC to reserve limited spots in training sessions, which has helped ensure that officers attend all necessary training opportunities timely.

Mar 5, Mar. 19, and April 2 Payroll:

The March 5, 2021 payroll was slightly higher than “average” due to overtime costs associated with the Feb. 18 snow storm. The March 5 payroll includes workdays from Feb. 15 – Feb. 28. The March 19 and April 2 payroll numbers do not include the high overtime costs associated with any major disaster/emergency events or contract required payments.

Mar. 5, 19, and 31 Bills Paid:

- The majority of the payments include bills that are related to payroll, utilities, and other time sensitive payments.
- A payment in the amount of \$203,223.06 was paid to Carr & Duff, who is the Township's contractor for the multi-grant/project road/traffic improvements at Philmont/Huntingdon/Welsh, etc. The Township is required to pay the contractor invoices timely per the bid contract.

March 9 Bill List:

- Sewer treatment invoice from Abington Township in the amount of \$28,205 is included. This is an annual fee paid for sewer treatment for the properties connected to the Abington treatment plants.
- The next installment of contributions to the fire companies are included:
 - Huntingdon Valley Fire Company: \$29,581.25
 - Bryn Athyn Fire Company: \$16,000The next installment for the fire companies will be July, 2021.
- The City of Philadelphia's February Sewer Treatment invoice is included for \$78,068.55.
- There is a re-issue of a check for Garden State Highway Products in the amount of \$1,995. This payment was originally issued with the March bill list to the wrong location and the check was re-issued to the correct company address. The original check has since been voided along with a stop-payment issued.
- The capital purchase for the mobile column lift for the PW department in the amount of \$38,390.07 is included in the bill list, which is less than the approved, budgeted amount of \$48,000.
- The two charges for vehicle repairs from Tri-County Collision Center are reimbursable by insurance minus the \$1,000 deductible.

LOWER MORELAND TOWNSHIP - MARCH 9, 2021 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$128,452.24	Credit Card Statement ending 3/27/2021
March 5 Payroll	\$222,407.99	
March 5 Bills Paid	\$234,289.27	Includes Phila Sewer Bill (\$78,068.55) and Health Insurance Premium Bill (\$120,536.91),
March 19 Payroll	\$210,740.63	
March 19 Bills Paid	\$73,654.57	
April 2 Payroll	\$208,519.58	
April 2 Bills Paid	\$241,977.42	Carr & Duff payment in the amount of \$203,223.06 issued per contract requirements
New Bill List for approval	\$718,668.28	
TOTAL	\$2,038,709.98	

Funds Summary:	
(01) General Fund	\$1,107,237.32
(02) Fire Hydrant Fund	\$20,170.80
(03) Fire Tax	\$52,758.47
(04) Refuse	\$121,899.96
(05) Debt Services	\$0.00
(06) Library	\$0.00
(08) Sewer	\$381,806.70
(10) P&R	\$24,864.04
(18) Capital Traffic Imp	\$258,300.33
(19) Capital Improve	\$66,731.26
(63) Post Retirement	\$4,941.10
(91) Unemployment Compensation	\$0.00
	\$2,038,709.98