

The stated monthly meeting of the Board of Commissioners of Lower Moreland Township was conducted on the above date in the Lower Moreland High School Auditorium. The meeting was also streamed via Zoom.

President Kuritz called the meeting to order at 7:15 PM. Present were Commissioners Canale, Hausen, Pace, Mueller and Blanton; Secretary/Manager Hoffman, Assistant Manager/Finance Director Lee, Public Works Director Woerner, Police Chief Scirrotto, Code Enforcement/Zoning Officers Matyas and Middleman, Fire Marshal Scholly, Chief of Emergency Services Showmaker, Tax Collector Saile, Finance Assistant Simmons, members of the Lower Moreland Police Department and sixty-five citizens. Five citizens joined via Zoom. The Pledge of Allegiance was recited.

**Presentation of Commendation – Detective Holly Halota** On behalf of the Board of Commissioners, Commissioner Canale recognized Detective Halota for retirement after twenty-seven years of service in the Lower Moreland Police Department.

**Police Department Commendations** Chief Scirrotto recognized three officers who had been selected by their peers to receive department commendations: Officer Jamie Samuels, Officer Zachary Heckenswiler and Officer Thomas Rolon.

#### PUBLIC SAFETY COMMITTEE

**Sergeant & Corporal Appointments** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and six proposed resolutions.

Commissioner Canale reported that the Civil Service Commission certified the promotion lists for the Sergeant and Corporal positions. It is recommended that one officer is promoted to Sergeant and five officers to Corporal, as this position replaces the Officer-In-Charge designation. There were no questions from the Board or public. On motion and second by Commissioners Canale and Mueller, the Board of Commissioners unanimously approved the following resolution:

#### Resolution No. 24-15

A resolution promoting John McBride to Sergeant in the Lower Moreland Police Department effective February 13, 2024.

Commissioner Canale then listed the following resolutions appointing several officers to the rank of Corporal in the Lower Moreland Police Department. First on motion and second by Commissioners Canale and Pace, the Board of Commissioners unanimously approved the following resolution:

#### Resolution No. 24-16

A resolution promoting Kevin Inman to Corporal in the Lower Moreland Police Department, effective February 13, 2024.

On motion and second by Commissioners Canale and Kuritz, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-17

A resolution promoting Christopher Daniel to Corporal in the Lower Moreland Police Department, effective February 13, 2024.

On motion and second by Commissioners Canale and Pace, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-18

A resolution promoting Sean McCoy to Corporal in the Lower Moreland Police Department, effective February 13, 2024.

On motion and second by Commissioners Canale and Kuritz, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-19

A resolution promoting Aleksander Sireev to Corporal in the Lower Moreland Police Department, effective February 13, 2024.

On motion and second by Commissioners Canale and Pace, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-20

A resolution promoting John DeSanto to Corporal in the Lower Moreland Police Department, effective February 13, 2024.

Complete copies of these resolutions are attached hereto and made a part of the minutes of this meeting.

**Public Safety Reports** All Commissioners, the Solicitor and Engineer received a copy of the police report, the Fire Marshal's report, and the Chief of Emergency Services report for January 2024.

Fire Marshal Scholly reported on several items for the month. Along with Chief Showmaker and HVFC Chief Ted Middleman, he coordinated with first responders and local businesses in preparation for the winter storm in January. Additionally, he assisted several neighboring communities in fire responses and investigations throughout the month. From a building department perspective, he spent significant time at the new high school for various inspection. Lastly, Fire Marshal Scholly updated the Board on the arson fires which occurred in Lower Moreland and Upper Moreland as the suspect had

been arrested.

Chief Showmaker gave his report on various fire and EMS response volume for the Huntingdon Valley and Bryn Athyn fire companies. He reported that he has secured the ladder truck as authorized by the Board and is expecting it to be delivered in mid-July. He is also working on the truck's color scheme and branding. He has participated in joint training sessions with both HVFC and BAFC crews and plans to continue working together. Additionally, the BAFC EMS power shift pilot program has started, and crews have already attended to three calls while the first ambulance was at a different call.

Commissioner Blanton asked about acquiring the other fire truck and if the financing would accommodate both trucks. Chief Showmaker said the engine should arrive in November 2025 which gives flexibility and an opportunity to stagger the purchases. Manager Hoffman added that he has been meeting with the Township's banking contacts to solicit rate proposals for the loan which will essentially be a longer lease-purchase similar to what has been previously done with other Township equipment.

**Liaison Report** Commissioner Canale provided monthly updates for the Civil Service Commission and the Huntingdon Valley Library.

#### INTERNAL AFFAIRS COMMITTEE

**Minutes** All Commissioners, the Solicitor and Engineer received a copy of the minutes of January 2 and 9, 2024. There were no further questions or comments and on motion and second by Commissioners Kuritz and Blanton, the Board of Commissioners unanimously approved the minutes for the month of January 2024.

**Bill List** All Commissioners, the Solicitor and Engineer received a copy of the January Bill List in the amount of \$1,803,308.86. There were no questions or comments and on motion and second by Commissioners Kuritz and Hausen, the Board of Commissioners unanimously approved the bill list for the month of February 2024.

**2024 Vehicle/Equipment Lease/Purchase Resolution** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Assistant Township Manager dated 2-5-24.

Commissioner Kuritz stated that at the last meeting, the Board authorized Township staff to engage with TD Bank for financing four vehicles/equipment in the amount of \$345,683.44 at a rate of 5.25%. Since then, the staff has been working with TD Bank on the necessary engagement agreements. Commissioner Kuritz noted the interest rate had dropped to 5%. As part of the agreement, a resolution has been made to formally authorize the execution of the agreement. There were no questions or comments and on motion and second by Commissioners Kuritz and Hausen, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-22

A resolution authorizing EJ Lee and Christopher Hoffman to enter into an agreement with TD Bank for the financing of three vehicles and one equipment at a rate of 5% for a total loan amount of \$345,683.44.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

**Proposal for Verizon Franchise Agreement Renewal Services** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and a proposal from Cohen Law Group.

Manager Hoffman stated that the Township's current franchise agreement with Verizon is set to expire on November 10, 2025, which will conclude a 5-year term. He requested a proposal from Cohen Law Group (CLG) to negotiate the updated agreement on the Township's behalf which includes two components. The first is that there will be a flat fee of \$8,900 for negotiation and the second is a flat fee of \$6,900 for a compliance audit. He added that while the compliance audit gives staff access to Verizon records, he has tracked the fees each quarter since the last audit and does not think it will be worthwhile to do this task again. His recommendation is to authorize a flat fee of \$8,900 with CLG to negotiate the new franchise agreement on the Township's behalf. Commissioner Kuritz stated that she has spoken to the Solicitor and Manager and would like to go with the recommendation.

Commissioner Blanton said that the proposal mentions possible new streams of revenue and asked if that would be part of the negotiation or an audit. Manager Hoffman responded that it was part of the negotiation, however he cautioned not to expect new revenue. There were no additional questions or comments and on motion and second by Commissioners Kuritz and Blanton, the Board of Commissioners unanimously approved Cohen Law Group's proposal in the amount of \$8,900 to negotiate the next Verizon franchise agreement.

**Tax Collection Committee Delegates** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and a proposed resolution.

Commissioner Kuritz informed the Board that an updated resolution naming primary and alternate voting delegates to the Tax Collection Committee (TCC) is necessary. The Local Tax Enabling Act, or Act 32, requires each tax collection district collecting Earned Income Tax (EIT) to be governed by a TCC. It is through this process that Berkheimer has been named as the EIT tax collector for Montgomery County. The law further requires each governing body, whether it is a municipality or school district, to appoint voting delegates. It is recommended voting delegates are as follows; Manager Hoffman as the Primary Voting Delegate, Commissioner Kuritz as the first alternate and Commissioner Canale as the second alternate. There were no questions from the board or public and on motion and second by commissioners Kuritz and Blanton, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-23

A resolution appointing Christopher R. Hoffman as the Primary Voting Delegate, Denise A. Kuritz as the First Alternate, and Joseph Canale as the Second Alternate to the Tax Collection Committee.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

**Administration Report** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2/6/24 and a memorandum from the Assistant Manager.

Manager Hoffman reported that he had two things he wanted to add to the fire truck purchasing discussion. In addition to the first banking proposal, overall, he is seeking to have at least four options. At the last Emergency Services Committee meeting, he reintroduced the truck cost share with Bryn Athyn Borough. He does not expect these purchases to require any additional tax increase based on the Board's planning to date and if there is a contribution from Bryn Athyn. Next, he received permission from the Academy of the New Church to grant Engineer Woodrow and another consultant access to the ANC parcel to survey and perform a wetlands assessment.

Commissioner Blanton asked if Borough Council had reviewed the Intergovernmental agreement and what was their feedback. Manager Hoffman answered that it had been introduced to the Borough Council at their February meeting and the committee plans to meet with the Chief and President of each Fire Company in two days to discuss their comments. This will create an opportunity to clear any disconnect to allow the Chief position to be given the authority that is necessary to make the next set of operations-based recommendations. The plan is that after staff meets with the two fire companies and addresses any edits, they will be able to bring the agreement back to the Board at a future meeting.

Commissioner Hausen asked if we have a final price for the fire truck. Manager Hoffman said that Chief Showmaker is meeting with the dealer to finalize a few details to get a final cost but it will be within the amount allocated.

On behalf of Assistant Manager Lee, Manager Hoffman reported that the 2023 audit is underway. All requested 2023 reports have been submitted to the auditor for initial inspection. The first onsite review is scheduled for February 15. She has also been working on the vehicle lease agreement and fire truck purchases.

**Tax Collector's Report** All Commissioners, the Solicitor, and Engineer received a copy of the Tax Collector's Report for the month ending January 31, 2024.

Commissioner Hausen commented that the report stated that there was an outstanding balance of 100% and a collection of 100%. Ms. Saile said that was a calculation left in her report in

error. There were no payments made at the time she submitted her report, however, payments are now coming in.

**Intergovernmental Cooperation Agreement– LMTSD Bus Patrol** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24, a proposed resolution, and a copy of the Intergovernmental Agreement.

Chief Scirrotto detailed the agreement stating the Lower Moreland Township School District approved an agreement with BusPatrol America, LLC on November 21, 2023. This will provide a stop signal arm system on its buses according to Pennsylvania law. This system will take video of any vehicle that passes a school bus stopped for pickup with its red signal lights flashing. That video can then be reviewed by LMPD to issue citations.

Commissioner Mueller asked if there has been a history of complaints with vehicles going around school buses. Chief Scirrotto said that it has been an issue, however, it was difficult to respond effectively. With this agreement, there will be cameras on the bus that will operate like a red-light violation. Commissioner Blanton asked if there would be advertising on the bus to act as a deterrent. Chief Scirrotto responded that the bus would be marked so people would be aware of the cameras. Commissioner Canale inquired about the extent of the fine and if it would reflect points on the offender's license.

Commissioner Hausen asked about the funding of this project and if the Township would have to pay for the equipment. Chief Scirrotto assured that the company would pay for all the required equipment so there would be no cost to the Township. Manager Hoffman explained that by state law the majority of the fines will go to the School District and the company to cover the costs. Chief Scirrotto added that the local police department will get a small portion of the fine as well. Commissioner Hausen then asked to clarify if the School District is required to use these funds toward a second School Resource Officer. The Chief stated that it is not required, however, the goal is to provide better protection for the schools and allow our SROs to do more programs and have extra support.

There were no additional questions or comments and on motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously approved the following resolution.

Resolution No. 24-21

A resolution approving an intergovernmental agreement with Lower Moreland Township School District to participate in the BusPatrol System.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

**Liaison Report** Commissioner Kuritz reported that she attended the School Board and LMTSD DEI committee meetings. She is also preparing for the upcoming spring egg hunt and Earth Day event.

Chuck McDade of 2472 Dale Road said that at the recent School Board meeting, Mr. James Lynch advised there were four leaks found in the new roof of the high school. He asked for an update on the Responsible Contractor Ordinance (RCO) which Commissioner Hausen had mentioned at a meeting last year. Commissioner Kuritz asked Solicitor Rice to respond.

Solicitor Rice acknowledged Commissioner Hausen had shared Hatboro's RCO and that he has experience with these ordinances. He provided information to the Board on what the RCO does and its benefits and criticisms last year. He advised that at this point it is up to the Board whether to make it an agenda item.

Commissioner Kuritz asked Solicitor Rice if the School District would be included in the RCO or if it would just cover Township projects. He stated that it only applies to Township projects. It also does not cover private jobs.

Mr. McDade stated that surrounding municipalities have adopted an RCO and that it protects the Board, the taxpayers and the Township on the whole. Manager Hoffman clarified that the School Board would have to adopt this regulation to cover their own capital projects.

Solicitor Rice said that the Board has all the information and it's a policy decision at this point. Manager Hoffman added that the Township has yet to bring a contract to the Board that would have implicated the RCO threshold since it was raised. Commissioner Kuritz said that they will have another discussion with the two new commissioners about this topic.

Mr. McDade asked for an update on the basin grant that the Township put in for the School District. Manager Hoffman clarified that it was not a basin, however, and reminded the Board of the grant application made in December 2022. Since then, the District needed to proceed with the project because the high school needed to open. Grant awards were not announced prior to that work commencing. Manager Hoffman advised he recently participated in a meeting with the District team and the Chiefs of Staff for our State Senator and State Representative. They are waiting on a response for how the grant funds may be reallocated.

### **Public Safety Reports (Continued)**

Chief Scirrotto detailed local crime activity encountered over the past month and provided updates on various cases being investigated. He reported on the joint fire investigation from December which Fire Marshal Scholly had mentioned in his comments.

### COMMUNITY DEVELOPMENT COMMITTEE

**Preliminary/Final Plan – Capponi/2367 Pine Road #23-01** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24, a letter from the Township Engineer, a letter from the Township Authority Engineer, a letter from the Township Planner and a proposed resolution.

Commissioner Mueller introduced this subdivision plan and requested Engineer Woodrow provide his review comments. Engineer Woodrow advised that he was in receipt of a set of plans that depict a 2-lot subdivision located on the eastern side of Pine Road. The Board of Commissioners' Resolution No. 06-38 granted preliminary plan approval to the application which proposed an agreement to run stormwater infrastructure out to Steve Road. The agreement failed to come to fruition, which put the plan on hold for several years. Engineer Woodrow highlighted the threshold issue is protecting downstream neighbors from the adverse impacts of the development's stormwater runoff. The applicant has worked with their engineers and Montgomery County Conservation District to secure an NPDES permit which suggests that the stormwater basin will be able to infiltrate 100% of the stormwater without discharge. His review of that plan found those calculations to be consistent to the extent that the Board could consider approval of the plan. However, Engineer Woodrow noted conversations he coordinated between the applicant and neighbors regarding his lingering concerns about the stormwater management system.

Township Planner Philips commented that their letter also addresses stormwater management. The other concerns are for the architecture of the new homes to be consistent with the current neighborhood aesthetic, receiving the proper permits from PennDOT for driveway access, and the sidewalk on Pine Road may need to be repaired.

Next, Solicitor Rice reviewed the draft resolution with conditions for the Board. Based on the review timeline set by the Municipalities Planning Code, the applicant is looking for the Board to make a decision. Two of the conditions in his summary included the applicant executing a stormwater management agreement, obligating the future owners to keep the basins in working order, and for the developer to add an offsite drainage pipe with costs to be reimbursed by the Township. The applicant, Mr. Capponi, commented that he thinks it's been an unjust hardship to get this approved over the years and can't agree to those conditions. He pointed out that he agreed with everything in the resolution except paragraph #7 and part of the last sentence of paragraph #6.

Commissioner Mueller invited comments from the Board. Commissioner Hausen said that she likes the resolution as it is stated because it protects the neighbors. Commissioner Mueller commented that his concern is for the existing neighbors and as time passes, he wants to think about the 15 to 20-year issues that may develop, and seeking a permanent solution is in everyone's best interest. Commissioner Kuritz asked Mr. Capponi if they could explain how the stormwater management will operate because she has concerns for the downstream neighbors on Steven Drive/Road. The applicant's engineer Chuck Frantz said that the way the stormwater system is designed, the drainage will go to the south on the two new lots and there is a stormwater management facility designed to infiltrate all the water expected in a 100-year storm, so no discharge point is necessary.

Commissioner Mueller invited public comment at this time.

Robert Costello of 2323 Cordus Lane commented in favor of the plan as designed. He does not think this proposal should be further delayed or have added conditions beyond the NPDES permit.



Anthony Mirarchi of 53 Steven Drive stated his concerns as he recently purchased this property. He asked if something went wrong with the stormwater system, who would pay for it and how this would impact his property. Engineer Woodrow commented that the downstream neighbors would not have any obligation to pay to address damages by the failure of the upstream basin. The applicant's obligation to sign a stormwater operations and maintenance agreement would provide the path for repairs to be made. Engineer Woodrow also suggested the additional piping obligation would help protect his property.

Joseph Frankina of 2338 Steven Road expressed his concern regarding the plan as he wants to make sure his property is protected. If the applicant's plan improves stormwater conditions, he is supportive of that, however, if after 18 months the basin no longer functions properly, he is concerned for the impacts to his property. Additionally, he inquired what happens if the future owners add impervious cover to the property.

Commissioner Pace asked Mr. Capponi why he wouldn't work with the new downstream neighbor if he was willing to allow the pipe to go through his property with reimbursement from the Township. Mr. Tulio stated the design which attained the NPDES permit is overdesigned because they couldn't get the pipe easement from the prior owner. Mr. Capponi stated that his proposed plan will improve the downstream conditions and comply with regulations. Solicitor Rice reiterated that the stormwater flows to existing backyards, not into a creek.

Commissioner Mueller stated the resolution has the interest of all parties involved for a long-term solution while understanding there is still some disagreement from the applicant. There were no further questions or comments by the Board or public and on motion and second by Commissioners Mueller and Pace, the Board of Commissioners unanimously approved the following resolution:

Resolution No. 24-24

A resolution approving the final subdivision plan for 2367 Pine Road, prepared by C2C Design Group.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

**Sketch Plan – 2895 Pine Road LLC #23-04** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and a letter from the Township Planner, Township Engineer, and Traffic Engineer.

The applicant was not in attendance. Commissioner Mueller asked Engineer Woodrow if he had any comments before moving on. Mr. Woodrow noted discussion about the interaction of this new parcel with the roundabout and concern regarding the number of parking spaces on site relative to the proposed use. Planner Philips expressed the same concern for how the use would be defined so they could determine how to create adequate parking.

**Escrow Release – Westrum/2507 Philmont Avenue #19-03** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and a memorandum from Engineer Woodrow.

Commissioner Mueller stated that at this time, based on the Township Engineer’s field observations of work completed to date, it was found that sufficient work has been completed to release the amount of \$100,003.75. Engineer Woodrow stated that there is still money withheld to help to ensure they terminate the NPDES permit and FEMA floodplain letter of map revision.

Mark DeGeorge of 2447 Dale Road asked if this is the final escrow release for this property and if the \$50,000 escrow balance will be sufficient to address any loose ends. Engineer Woodrow responded that there was still \$50,000 held to cover closing the two permits and believes that the current state of the property is in substantial compliance with the original plans.

Commissioner Mueller asked if there was anything that was not in compliance with the Township’s rules of compliance to which Engineer Woodrow responded no.

Chuck McDade of 2472 Dale Road said the current conditions, including fence and landscaping locations, are not in compliance with the final plan that the Board had voted on and asked the Board to deny the escrow release. Commissioner Pace asked Engineer Woodrow for clarification on the condition and position of the plantings.

Commissioner Blanton asked Solicitor Rice what the legal ramifications would be if the Township did not release the requested escrow. Solicitor Rice said if the work has been done then the Township releases the money. Mr. McDade asked Solicitor Rice if the Township could reject the current request and release the full balance once the two permits are closed. Solicitor Rice advised that could not happen. There were no further questions or comments and on motion and second by Commissioners Mueller and Canale, the Board of Commissioners unanimously approved escrow release #10 in the amount of \$100,003.75.

**Building Official’s Report** All Commissioners, the Solicitor and Engineer received a copy of the Building Official’s Report for the month of January 2024. Commissioner Mueller reported on the Code/Building department’s activities.

**Liaison Report** Commissioner Mueller reported that there is a Planning Commission meeting in February and provided updates for the Pennypack Ecological Restoration Trust.

PUBLIC WORKS COMMITTEE

**Longview Drive Basin Construction Bids** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-9-24 and a memorandum from the Township Engineer.

Commissioner Pace stated that the township received a total of four bids for the Longview Drive Basin Project. The lowest bidder was APCON in the amount of \$234,750. This price also sets helpful context for future basin projects and confirms the Township's 5-year budget projection is preparing for these projects adequately. There were no questions or comments and on motion and second by Commissioners Pace and Canale, the Board of Commissioners unanimously awarded the Longview Drive Basin construction project to APCON for \$234,750.

**Public Works Department Report** All Commissioners, the Solicitor and Engineer received a copy of the Public Works monthly report for January 2024.

Director Woerner reported that there are two bids that he will bring to the Board for consideration at next month's meeting, including paving and mowing. He highlighted Martin Luther King Day of Service where his department assisted Commissioner Kuritz with a few projects with Lower Moreland students and park cleanups. He added that they had a busy month with two snowstorms in one week.

**Liaison Report** Commissioner Pace reported on the Huntingdon Valley Athletics Association.

#### ORDINANCE COMMITTEE

**Traffic-Related Ordinance** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24 and a proposed ordinance.

Commissioner Blanton reported that the Fetters Mill Road parking prohibition ordinance has been advertised as prescribed by law. Ultimately, the ordinance will add a "no parking" sign within 40 feet of the road's intersection with Pennypack Lane. Public Works has placed signage in preparation for the ordinance's adoption. Commissioner Hausen mentioned that one of her residents had an issue with the placement of the sign and she will put them in contact with Director Woerner. There were no additional questions from the Board or public and on motion and second by Commissioners Blanton and Pace, the Board of Commissioners unanimously approved the following Ordinance:

#### Ordinance No. 775

AN ORDINANCE TO AMEND THE CODE OF LOWER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA BY AMENDING SECTION 198-58 OF CHAPTER 198, "VEHICLES AND TRAFFIC" BY ESTABLISHING PARKING PROHIBITED AT ALL TIMES ON AREAS OF FETTERS MILL ROAD AND PENNYPACK LANE.

A complete copy of the ordinance is attached hereto and made a part of the minutes of this meeting.

**Zoning Hearing Board Agenda & Decisions** Commissioner Blanton announced the applications to be heard at the February Zoning Hearing Board meeting and the decisions that were made at the January hearing.

**Liaison Report** Commissioner Blanton had nothing further to report.

PUBLIC PROPERTY COMMITTEE

**Historical Architectural Review Board Appointments** All Commissioners, the Solicitor and Engineer received a copy of a memorandum from the Township Manager dated 2-6-24.

Commissioner Hausen advised the terms of Historical Architectural Review Board members Terry D'Ascenzo and John D'Ascenzo are set to expire on April 18, 2024. Staff will reach out to Terry and John to determine their interest in continuing to serve in this capacity.

**Sanitary Sewer Department Report** All Commissioners, the Solicitor and Engineer received a copy of a sewer department monthly report for January 2024.

**Liaison Report** Commissioner Hausen had nothing further to report.

PUBLIC PARTICIPATION

Anthony Mirarchi of 53 Steven Drive commented on vehicle speed and stop sign compliance concerns on Steven Road.

**Adjournment** There being no further business to come before the Board, adjournment was in order at 10:18 PM.

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Christopher R. Hoffman, Secretary