

January 2, 2024

On the above date the Biennial Organization Meeting of the Board of Commissioners of Lower Moreland Township was held in the Meeting Room of the Township Municipal Building. The meeting was also streamed via Zoom.

The meeting was called to order at 8:00 p.m. by Commissioner Kuritz. Present were Commissioners Blanton, Canale, Hausen, Mueller and Pace; Manager Hoffman, Assistant Manager Lee, Finance Assistant Simmons and several citizens.

Swearing-in of Commissioners Judge Murt administered the oath of office to Commissioners Hausen, Blanton and Mueller.

Election of President – Denise A. Kuritz Commissioner Canale nominated Commissioner Kuritz for the office of President of the Board of Commissioners. There were no other nominations. A roll call vote was taken and the Board of Commissioners elected Commissioner Denise A. Kuritz as President. Commissioner Blanton abstained.

Election of Vice President – Joseph Canale Commissioner Kuritz nominated Commissioner Canale for the office of Vice President of the Board of Commissioners. There were no other nominations. A roll call vote was taken and the Board of Commissioners elected Commissioner Joseph Canale as Vice-President. Commissioner Blanton abstained.

Following these selections, Commissioner Hausen exited the meeting.

Committee Assignments President Kuritz, exercising her prerogative as President, announced Committee Chair and Alternate assignments.

Internal Affairs Committee President Kuritz announced that she will chair the Internal Affairs Committee. Commissioner Canale will serve as the alternate.

Public Works Committee Commissioner Pace was appointed Chair of the Public Works Committee. Commissioner Hausen will serve as the alternate.

Public Safety Committee Commissioner Canale was appointed Chair of the Public Safety Committee. Commissioner Pace will serve as the alternate.

Ordinance Committee Commissioner Blanton was appointed Chair of the Ordinance Committee. Commissioner Mueller will serve as the alternate.

Public Property Committee Commissioner Hausen was appointed Chair of the Public Property Committee. Commissioner Blanton will serve as the alternate.

Community Development Committee Commissioner Mueller was appointed Chair of the Community Development Committee. President Kuritz will serve as the alternate.

Liaisons Commissioner Hausen was named as the liaison to the Lower Moreland Township Authority and Historical Architectural Review Board. Commissioner Pace was named as liaison to the Huntingdon Valley Athletic Association. Commissioner Blanton was named as the liaison to the Zoning Hearing Board and the Building Code Board of Appeals. Commissioner Canale was named as the liaison to the Huntingdon Valley Library Board of Trustees and Civil Service Commission. Commissioner Mueller will serve as liaison to the Lower Moreland Planning Commission and Pennypack Ecological Restoration Trust. Commissioner Kuritz will serve as the liaison for Lower Moreland School District, Lower Moreland School District Diversity Equity and Inclusion and Lower Moreland Events.

Resolution Appointing Christopher R. Hoffman, Township Manager On motion and second by Commissioners Kuritz and Pace, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-01

A resolution appointing Christopher R. Hoffman as Township Manager commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing Timothy P. Woodrow, Township Engineer On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-02

A resolution appointing Timothy P. Woodrow as Township Engineer commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing John B. Rice, Township Solicitor On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-03

A resolution appointing John B. Rice as Township Solicitor commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing RETTEW, Township Planner On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No.24-04

A resolution appointing RETTEW as Township Planner commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing Christopher R. Hoffman, Township Secretary On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-05

A resolution appointing Christopher R. Hoffman as Township Secretary commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing Christopher R. Hoffman, Township Treasurer On motion and second by Commissioners Kuritz and Pace, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-06

A resolution appointing Christopher R. Hoffman as Township Treasurer commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing E.J. Lee, Assistant Township Manager On motion and second by Commissioner Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-07

A resolution appointing E.J. Lee as Assistant Township Manager commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing E.J. Lee, Assistant Township Secretary On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-08

A resolution appointing E.J. Lee as Assistant Township Secretary commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing McMahon Associates (a Bowman Company), Traffic Engineer On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-09

A resolution appointing McMahon Associates, a Bowman Company, as Traffic Engineer commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing Frank P. Spada, Jr. to Township Vacancy Board On motion and second by Commissioners Kuritz and Pace, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-10

A resolution appointing Frank P. Spada, Jr. as Chairman of the Lower Moreland Township Vacancy Board commencing January 2, 2024.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Resolution Appointing Mindy Torjman. Township HR Mediator, On motion and second by Commissioners Kuritz and Canale, the Board of Commissioners unanimously adopted the following resolution:

Resolution No. 24-11

A resolution appointing Mindy Torjman to serve as the Lower Moreland Township Human Relations Mediator for a one-year term commencing January 10, 2024 and ending January 14, 2025.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Announcement of Public Meeting Schedule President Kuritz announced the schedule of Public Meetings for the year 2024.

Adjournment There being no further business to come before the Board, adjournment was in order at 8:24 p.m.

Christopher R. Hoffman, Secretary