

**AGENDA**  
**April 9, 2024**

**BOARD OF COMMISSIONERS**

**STATED MONTHLY MEETING 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION OF DEPARTMENT COMMENDATIONS (LMPD)**

**JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE**

- A. 1. Review and Consider Ladder Truck Chassis Payment
- B. 2. Review and Consider Huntingdon Valley Library Board Appointment
- C. 3. Public Safety Report
- D. 4. Liaison Report

**DENISE A. KURITZ, CHAIR, INTERNAL AFFAIRS COMMITTEE**

- E. 1. Review and Consider Minutes of March 12, 2024
- F. 2. Review and Consider April 2024 Bill List
- G. 3. Review and Consider Intergovernmental Cooperation Agreement – LMBA Fire & EMS Department
- H. 4. Administration Report
- I. 5. Tax Collector's Report
- J. 6. Liaison Report

**DENNIS MUELLER, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE**

- K. 1. Building Official's Report
- L. 2. Liaison Report

**RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE**

- M. 1. Review and Consider Historical Architectural Review Board Appointments
- N. 2. Sanitary Sewer Department Report
- O. 3. Liaison Report

**SEAN BLANTON, CHAIR, ORDINANCE COMMITTEE**

- P. 1. Review Zoning Hearing Board Agenda & Decisions
- Q. 2. Liaison Report

**JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE**

- R. 1. Public Works Department Report
- S. 2. Liaison Report

**PUBLIC PARTICIPATION – NON AGENDA ITEMS**

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NECESSARY)**

# Lower Moreland Township

## MEMORANDUM

TO: Lower Moreland Board of Commissioners  
FROM: E. J. Lee, Assistant Township Manager/Finance Director  
CC: Christopher R. Hoffman, Township Manager  
SUBJECT: April 9, 2024, BOC Meeting Financial Packet

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The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the March expenditure activities and the April bill list for approval are the following:

### **Credit Card Statement ending March 2024:**

- Most charges are recurring monthly charges for utilities, subscription, and IT services.
- Due to the Township's CC expiration date of February, 2024, the Comcast service for Township phones and internet reoccurring charges were missed, therefore double charges were made in March.
- Two i-pads purchased from Apple will be refunded with the next CC cycle as they were the incorrect models.
- Two police vehicle laptops were purchased as part of the annual cycle of police vehicle laptop replacement program.
- The Police Department's accreditation review was held the last week of March, for which the department received very positive reviews. A full report will be issued to the department soon.

### **Mar 1, 15, 29 Payroll:**

- Overtime expenditures for each department as of March 2024 (25% of the calendar year) are the following:
  - Police: 26% of annual budgeted expenditure
  - Public Works: 18% of annual budgeted expenditure
  - Snow: 28% of annual budgeted expenditure
  - Sewer: 29% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans, HVFC shift program stipend, staff reimbursements and other time sensitive payments. Non-routine payments include the following:

### **Mar 1, 15, 29 Checks issued:**

- Quarterly sewer bills were issued – postage for bills were paid with this batch of checks
- A financial security amount for \$20,000 was issued back to the property owner upon

completion of their stormwater management requirements associated with the new construction.

- Payment in the amount of \$19,212.50 to Opti RTC for the Longview Dr. Basin retrofit project was made with the March bills – Opti was the awarded bidder as authorized at the November BOC meeting.
- Two refunds for denied building permits are included – highlighting as these are not common occurrences.
- Payment to Briar Bush for the May 15 environmental workshop was made – there are currently ~20 signed up for this event.
- Payments were made to 2 auditors in March – Bee Bergvall is the Township’s auditor and Mallie is the Authority’s auditor.

**April Bill List: (items to highlight):**

- The Chassis payment of \$581,517.65 to Glick Fire Equipment Co is included in this bill list, pending the Board’s approval of the agenda item.
- The HVFC & BA FC & Ambulance April contribution is included – these are tax revenues receives that are passed onto the respective companies as allocated in the 2024 budget.
- The three, line expenses listed under Franc Environmental (total of \$4,980.25) will be reimbursed by Toll as part of the maintenance agreement with the developer.

**LOWER MORELAND TOWNSHIP - APRIL 9 BOC MEETING  
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$61,255.77	
Mar 1 PR	\$256,368.91	
Mar 1 Bills	\$387,093.10	
Mar 15 PR	\$249,114.06	
Mar 15 Bills	\$93,383.67	
Mar 29 PR	\$256,653.80	
Mar 29 Bills	\$270,753.02	
New Bill List for Approval	\$824,707.83	
<b>Total</b>	<b>\$2,399,330.16</b>	

Funds Summary	
(01) General Fund	\$1,084,191.51
(02) Hydrants	\$0.00
(03) Fire Tax	\$656,948.53
(04) Refuse	\$69,949.79
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$399,255.45
(09) Ambulance	\$50,000.00
(10) P&R	\$27,153.47
(18) Capital Traffic Improvements	\$8,228.35
(19) Capital Improvements	\$32,137.67
(31) Stormwater	\$41,654.47
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$20,000.00
(63) Retirement	\$9,810.92
(91) Unemployment	\$0.00
<b>Total</b>	<b>\$2,399,330.16</b>