

AGENDA
November 14, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Minutes of October 10, 2023
- B. 2. Review and Consider November 2023 Bill List
- C. 3. Review and Consider Proposed 2024 Budget
- D. 4. Review and Consider Chief of Police Employment Agreement
- E. 5. Review and Consider TD Bank Account Signatures – LMPD Evidence Account
- F. 6. Administration Report
- G. 7. Tax Collector’s Report
- H. 8. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- I. 1. Review and Consider Escrow Release – Toll PA XIV/Stone Mill at Huntingdon Valley #16-02
- J. 2. Building Official’s Report
- K. 3. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- L. 1. Review and Consider Longview Drive Basin Platform Bid
- M. 2. Review and Consider Certificate of Appropriateness
- N. 3. Public Works Department Report
- O. 4. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- P. 1. Review and Consider Local Share Account Grant Resolution
- Q. 2. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- R. 1. Review and Consider Traffic Related Ordinance
- S. 2. Review and Consider Zoning Hearing Board Appointment
- T. 3. Review Zoning Hearing Board Agenda & Decisions
- U. 4. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- V. 1. Review and Consider Chief of Emergency Services Vehicle Purchase
- W. 2. Public Safety Report
- X. 3. Liaison Report
- Y. 4. Review and Consider Huntingdon Valley Library Event Request

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: Nov 9, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the October expenditure activities and the November bill list for approval are the following:

Credit Card Statement ending Oct. 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, and IT services.
- Four quarterly UCC filings for 2022-2023 were paid (2022 Q4, 2023 Q1, Q2, Q3)
- Extra IT costs on the list are related to the new Zoning Officer equipment and set up.

Oct. 13 and 27 Payroll:

- Overtime expenditures for each department as of Oct. 31, 2023 (83% of the calendar year) are the following:
 - Police: 92% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 82% of annual budgeted expenditure
 - Sewer: 66% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

Oct 13 and 27 Checks issued:

- A PW Staff are reimbursed 50% of their CDL renewal costs, which is included in the list
- Reimbursement to the library for costs associated with Movie Night back in September is included.
- Gatehouse Media Holdings is the company that handles all the billing for the local newspapers – charges to this business is for advertising costs associated with bids and meeting announcements.
- Wells Fargo Financial Services is the company that handles the billing for the Township's copier leases – the Township leases three large scale copier/printers for the Admin, PD, and PW.

November Bill List: (items to highlight)

- The Township makes 2 contribution payments to community non-profit groups each year:
 - Abington Memorial Hospital
 - Second Alarmers Association
- The bill list includes large capital payments associated with the pickleball court construction at the PW facilities.
- The final installment payment to Bee Bergvall for the 2022 audit is included as the 2022 financial statements are now complete.
- Uniform costs for Emergency Services Coordinator is included – per the intermunicipal agreement, a portion of these expenses will be reimbursed by Bryn Athyn Borough
- Costs associated with vehicle collision (Tri County Collision Center) are reimbursed by the insurance company
- There are two bills for the Philadelphia Water Department:
 - 2023 Q3 billing
 - 2023 Q3 exceedance charge

**LOWER MORELAND TOWNSHIP - NOV. 14, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$139,785.80	
Bond Payments	\$30,425.00	2021 GO Bond Interest Payment
Oct 13 PR	\$249,950.65	
Oct 13 PR Bills	\$131,827.82	
Oct. 27 PR	\$253,315.98	
Oct. 27 PR Bills	\$46,775.82	
New Bill List for Approval	\$463,084.55	
Total	\$1,315,165.62	

Funds Summary	
(01) General Fund	\$653,395.46
(02) Hydrants	\$22,492.14
(03) Fire Tax	\$17,323.96
(04) Refuse	\$130,000.65
(05) Debt	\$30,425.00
(06) Library	\$0.00
(08) Sewer	\$326,938.00
(09) Ambulance	\$0.00
(10) P&R	\$26,381.00
(18) Capital Traffic Improvements	\$2,604.24
(19) Capital Improvements	\$52,356.65
(31) Stormwater	\$53,248.52
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$0.00
(91) Unemployment	\$0.00
Total	\$1,315,165.62