

AGENDA
October 10, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

SWEARING IN OF CHIEF OF EMERGENCY SERVICES

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Minutes of September 12, 2023
- B. 2. Review and Consider October 2023 Bill List
- C. 3. Review and Consider Appointment of Township Auditor
- D. 4. Administration Report
- E. 5. Tax Collector's Report
- F. 6. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- G. 1. Review and Consider Escrow Release – Toll PA XIV/Stone Mill at Huntingdon Valley #16-02
- H. 2. Review Extension of Review Period – Capponi/2367 Pine Road #23-01
- I. 3. Building Official's Report
- J. 4. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- K. 1. Review Facilities Review Plan
- L. 2. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- M. 1. Review and Consider Pickleball Court Bids
- N. 2. Review and Consider Certificate of Appropriateness
- O. 3. Public Works Department Report
- P. 4. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- Q. 1. Review Traffic Related Ordinance
- R. 2. Review Zoning Hearing Board Agenda & Decisions
- S. 3. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- T. 1. Police and Fire Marshal Reports
- U. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: Oct. 10, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the July expenditure activities and the August bill list for approval are the following:

Credit Card Statement ending Sept. 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, and IT services.
- There are several charges for the fall events: Trunk or Treat and Open House
- Computer and equipment purchase for the new Chief of Emergency Services are included. 25% of the costs will be reimbursed by Bryn Athyn Borough per the intermunicipal agreement.

Sept. 1, 15, and 29 Payroll:

- Overtime expenditures for each department as of Sept. 30, 2023 (75% of the calendar year) are the following:
 - Police: 77% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 65% of annual budgeted expenditure
 - Sewer: 57% of annual budgeted expenditure (this percentage has decreased since the last report as a portion of the overtime paid in 2023 was moved to the stormwater fund where it belongs).

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

Sept. 1, 15, 29 Checks issued:

- A missed water bill for the May service period for the Phila Water Department was included
- A handful of invoices that were not included in the September bill list that were due before the month of September are included.
- Final payments from Summer Recreation were included in the bill list.
- The balance for the DJ for Trunk or Treat was issued

October Bill List: (items to highlight)

- There are several expenses for the police department that are covered by grants:
 - Leads Online for Cell Phone Analysis Tool for detectives.
 - Witmer Public Safety Group for firearms supplies and accessories
- The milling and paving is complete and final payment to Galsgow included with the bill list
- The state aide for the Volunteer Fireman Relief Association is included – the Township serves the recipient of the funds from the state to pass on those funds to the local fire company within 60 days of receipt of funds.
- Real Estate Tax payment 6 of 7 for the library is included. The final payment will be a reconciliation of all the taxes received in 2023 to calculate the portion owed to the library in January of 2023.

**LOWER MORELAND TOWNSHIP - OCT. 10, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$153,709.15	
Sept 1 PR	\$233,690.72	
Sept 1 PR Bills	\$224,314.99	
Sept 15 PR	\$239,725.40	
Sept 15 PR Bills	\$70,343.07	
Sept 29 PR	\$245,791.22	
Sept 29 PR Bills	\$40,206.75	
New Bill List for Approval	\$1,464,728.22	
Total	\$2,672,509.52	

Funds Summary	
(01) General Fund	\$1,303,882.88
(02) Hydrants	\$0.00
(03) Fire Tax	\$22,180.48
(04) Refuse	\$131,946.75
(05) Debt	\$0.00
(06) Library	\$100,000.00
(08) Sewer	\$376,253.93
(09) Ambulance	\$0.00
(10) P&R	\$39,689.63
(18) Capital Traffic Improvements	\$4,795.00
(19) Capital Improvements	\$13,681.16
(31) Stormwater	\$8,332.03
(35) Liquid Fuels	\$667,791.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$3,956.66
(91) Unemployment	\$0.00
Total	\$2,672,509.52