

**AGENDA**  
**September 12, 2023**

**BOARD OF COMMISSIONERS**  
**PLEDGE OF ALLEGIANCE**

**STATED MONTHLY MEETING 7:00 P.M.**

**DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE**

- A. 1. Review and Consider Minutes of August 8, 2023
- B. 2. Review and Consider September 2023 Bill List
- C. 3. Review and Consider Resolutions Establishing 2024 MMO's for Pension Plans
- D. 4. Review and Consider 2024 Budget Schedule
- E. 5. Administration Report
- F. 6. Tax Collector's Report
- G. 7. Liaison Report

**DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE**

- H. 1. Building Official's Report
- I. 2. Liaison Report

**RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE**

- J. 1. Review and Consider Pump Station Upgrade Proposals
- K. 2. Liaison Report

**JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE**

- L. 1. Review and Consider Chief of Emergency Services Employment Agreement
- M. 2. Review and Consider PBA Contract – Corporals
- N. 3. Review and Consider Civil Service Commission Appointment
- O. 4. Police and Fire Marshal Reports
- P. 5. Liaison Report

**JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE**

- Q. 1. Review and Consider DCED MTF Grant Resolution – Byberry Road Sidewalk
- R. 2. Review and Consider Longview Drive Basin – Center for Watershed Protection MOU
- S. 3. Public Works Department Report
- T. 4. Liaison Report

**CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE**

- U. 1. Review Zoning Hearing Board Agenda & Decisions
- V. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

**LOWER MORELAND TOWNSHIP - SEPT. 12, 2023 BOC MEETING  
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$142,096.41	
Bond Payments	\$0.00	
Aug 4, 2023 Payroll	\$249,002.13	
Aug 4, 2023 Payroll Bills	\$147,643.34	
Aug 18, 2023 Payroll	\$239,476.35	
Aug 14-21, 2023 PR Bills and Checks	\$392,686.08	
New Bill List for Approval	\$219,606.18	
<b>Total</b>	<b>\$1,390,510.49</b>	

Funds Summary	
(01) General Fund	\$756,538.52
(02) Hydrants	\$0.00
(03) Fire Tax	\$15,659.33
(04) Refuse	\$126,769.59
(05) Debt	\$0.00
(06) Library	\$100,000.00
(08) Sewer	\$142,996.52
(09) Ambulance	\$0.00
(10) P&R	\$40,862.80
(18) Capital Traffic Improvements	\$36,315.30
(19) Capital Improvements	\$8,940.10
(31) Stormwater	\$0.00
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$160,450.00
(63) Retirement	\$1,978.33
(91) Unemployment	\$0.00
<b>Total</b>	<b>\$1,390,510.49</b>

# Lower Moreland Township

## MEMORANDUM

TO: Lower Moreland Board of Commissioners  
FROM: E. J. Lee, Assistant Township Manager/Finance Director  
CC: Christopher R. Hoffman, Township Manager  
SUBJECT: Sept 12, 2023, BOC Meeting Financial Packet

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The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the August expenditure activities and the September bill list for approval are the following:

### **Credit Card Statement ending August 28, 2023:**

- Most charges are recurring monthly charges for utilities, subscription, and IT expenses.
- The Sewer Alarm lines have all been replaced as of August, so this is the final monthly payment to Verizon as ADT will be monitoring the sewer alarms moving forward.
- Charge for Hick's Ice Cream Parlor: The PD held an Ice Cream Social as part of their community outreach event on Aug. 18.

### **Aug. 4 and Aug 18 Payroll:**

- Overtime expenditures for each department as of August 31, 2023 (68% of the calendar year) are the following:
  - Police: 64% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
  - Public Works: 59% of annual budgeted expenditure
  - Sewer: 65% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

### **August Checks issued:**

- Release of financial securities for 3024 Franks Road Stormwater Management Agreement in the amount of \$160,450.00
- Payment to Abington Township for shared Bode Technology subscription – DNA lab testing technology
- Payment to Horsham Township for purchase of a back-up K9 vehicle
- A missed payment for the Philadelphia Water Department from the month of May was included with this batch
- Some of the expenses associated with converting the pickleball courts back to tennis courts are included with this batch as well.
- A check to the district court was issued on Aug 21, which is a non-routine check

issue date. Filings for code violations require payment at the time of filings, therefore checks must be issued at the time of the violation issuance.

**September Bill List: (items to highlight)**

- A few other expenses associated with converting the pickleball courts back to tennis courts are included.
- There are several large police department purchases, many of which are covered by grants received as noted on the bill list.
- Installment 4 of 6 from tax revenue payment to the library is included.