

AGENDA
August 8, 2023

BOARD OF COMMISSIONERS
PLEDGE OF ALLEGIANCE

STATED MONTHLY MEETING 7:00 P.M.

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Minutes of July 11, 2023
- B. 2. Review and Consider August 2023 Bill List
- C. 3. Administration Report
- D. 4. Tax Collector's Report
- E. 5. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- F. 1. Review Extension of Review Period – Capponi/2367 Pine Road #23-01
- G. 2. Building Official's Report
- H. 3. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- I. 1. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- J. 1. Review and Consider Historic Architectural Review Board Appointment
- K. 2. Public Works Department Report
- L. 3. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- M. 1. Police and Fire Marshal Reports
- N. 2. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- O. 1. Review Zoning Hearing Board Agenda & Decisions
- P. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

**LOWER MORELAND TOWNSHIP - AUG 8, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$157,902.53	
Bond Payments	\$0.00	
July 7, 2023 Payroll	\$250,278.00	
July 7, 2023 Payroll Bills	\$168,429.98	
July 21, 2023 Payroll	\$241,206.56	
July 21, 2023 Payroll Bills	\$123,758.93	
New Bill List for Approval	\$478,894.74	
Total	\$1,420,470.74	

Funds Summary	
(01) General Fund	\$759,668.78
(02) Hydrants	\$22,442.55
(03) Fire Tax	\$26,742.22
(04) Refuse	\$126,757.75
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$197,160.76
(09) Ambulance	\$0.00
(10) P&R	\$47,118.70
(18) Capital Traffic Improvements	\$10,716.84
(19) Capital Improvements	\$59,831.80
(31) Stormwater	\$999.31
(35) Liquid Fuels	\$167,053.70
(41) Escrow/FSA	\$0.00
(63) Retirement	\$1,978.33
(91) Unemployment	\$0.00
Total	\$1,420,470.74

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: Aug. 8, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the July expenditure activities and the August bill list for approval are the following:

Credit Card Statement ending July 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, etc.
- There are several IntegraOne charges on the CC due to having to split each invoice to four different department account numbers. All the IntegraOne charges amount to just five total invoices.
- Final payments for Summer Recreation trips are included in this list as Summer Recreation is coming to a close with Aug 4 as the final day.

July 7 and July 21 Payroll:

- Overtime expenditures for each department as of July 31, 2023 (58% of the calendar year) are the following:
 - Police: 56% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 52% of annual budgeted expenditure
 - Sewer: 55% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

July 7 and July 21 Checks:

- 4th installment payment to ADT for sewer alarm lines is included
- Invoice for the Q3 sewer bills that were recently issued are included
- Q3 Sewer payments for Township facilities were included

August Bill List: (items to highlight)

- A new police vehicle was purchased per the capital plan schedule.
- The school district real estate taxes for three township properties were paid. Two of the three properties will be reimbursed by lessee (Comcast and Verizon)
- There is a reimbursement for the Tax Collectors expenses covering 7 years of expenses.