

AGENDA
June 13, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- A. 1. Review Preliminary Plan – BT Philmont/3001 Philmont Avenue #21-03
- B. 2. Review and Consider Preliminary/Final Plan – Mehmeti/560 Welsh Road #23-02
- C. 3. Review and Consider Plan Modification Request – M&B Associates/1430 County Line Road #21-02
- D. 4. Review and Consider Escrow Release – Westrum/2507 Philmont Ave #19-03
- E. 5. Review Extension of Review Period – Capponi/2367 Pine Road #23-01
- F. 6. Review and Consider Pickleball Courts
- G. 7. Building Official's Report
- H. 8. Liaison Report

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- I. 1. Review and Consider Minutes of May 9, 2023
- J. 2. Review and Consider June 2023 Bill List
- K. 3. Review and Consider Special Counsel Appointment – BRC/2310 Terwood Drive
- L. 4. Review and Consider Records Destruction Resolution
- M. 5. Administration Report
- N. 6. Tax Collector's Report
- O. 7. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- P. 1. Review Lower Moreland Township/Lower Moreland Township Authority Lease Agreement
- Q. 2. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- R. 1. Review and Consider Traffic Related Ordinance
- S. 2. Review Zoning Hearing Board Agenda & Decisions
- T. 3. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- U. 1. Review Civil Service Regulations – Physical Fitness Test
- V. 2. Police and Fire Marshal Reports
- W. 3. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- X. 1. Public Works Department Report
- Y. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: June 13, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the May expenditure activities and the June bill list for approval are the following:

Credit Card Statement ending May 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, etc.
- The monthly payments were made to IntegraOne for IT services – there are two on this CC statement as the May invoices were paid a little later and the June invoices paid earlier.
- One duplicate payment made by Militia Hill, which they are reversing to be reflected next month.

May 12 & 26 Payroll:

- Overtime expenditures for each department as of May 31, 2023 (42% of the calendar year) are the following:
 - Police: 39% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 45% of annual budgeted expenditure
 - Sewer: 38% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

May 12 & 26 Checks:

- An additional payment of \$5,000 for the stipend program was made to the HV Fire Company to help ensure they maintain adequate fund balance for the stipend program.
- A couple of grading permit escrow releases are included for permits that closed out recently.

June Bill List: (items to highlight)

- The 2022 sewer payments due to Abington Township is included – this is for Lower Moreland Residents who are connected to the Abington Township sewer services.

**LOWER MORELAND TOWNSHIP - JUNE 13, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$160,741.70	
Bond Payments	\$0.00	
May 12, 2023 Payroll	\$231,426.45	
May 12 Payroll Bills	\$76,607.30	
May 26, 2023 Payroll	\$232,392.18	
May 26 Payroll Bills	\$60,906.55	
New Bill List for Approval	\$370,162.18	
Total	\$1,132,236.36	

Funds Summary	
(01) General Fund	\$758,772.16
(02) Hydrants	\$0.00
(03) Fire Tax	\$20,785.15
(04) Refuse	\$128,043.65
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$192,179.89
(09) Ambulance	\$0.00
(10) P&R	\$22,190.37
(18) Capital Traffic Improvements	\$2,573.34
(19) Capital Improvements	\$0.00
(31) Stormwater	\$5,713.47
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$1,978.33
(91) Unemployment	\$0.00
Total	\$1,132,236.36