

AGENDA
May 9, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- A. 1. Review and Consider Pickleball Courts – Lower Moreland Park
- B. 2. Building Official's Report
- C. 3. Liaison Report

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- D. 1. Review and Consider Minutes of April 11, 2023
- E. 2. Review and Consider May 2023 Bill List
- F. 3. Administration Report
- G. 4. Tax Collector's Report
- H. 5. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- I. 1. Review and Consider HVAA Night Game Request – Lower Moreland Park
- J. 2. Police and Fire Marshal Reports
- K. 3. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- L. 1. Review Building Code Board of Appeals Appointment
- M. 2. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- N. 1. Review and Consider DPW Facility HVAC Quote
- O. 2. Public Works Department Report
- P. 3. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- Q. 1. Review Zoning Hearing Board Agenda & Decisions
- R. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: May 9, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the April expenditure activities and the May bill list for approval are the following:

Credit Card Statement ending April 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, etc.
- The largest expense continues to be the monthly refuse charge to Republic Services and Waste Management for disposal services.
- Several payments were made to IntegraOne, the Township's IT service provider. Since they are a reoccurring monthly charge, they will be on a CC payment schedule each month. This CC payment included both March and April. Non-routine IT service charges are the MFA upgrade for email multi-factor authentication and a new workstation for the Sewer Coordinator position.

April 14 & 28 Payroll:

- Overtime expenditures for each department as of April 30, 2023 (33% of the calendar year) are the following:
 - Police: 34% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 34% of annual budgeted expenditure
 - Sewer: 29% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

April 14 & 28 Checks:

- Payments 3 & 4 were made to Armour & Sons for traffic signal upgrades – this project is funded in part by the PennDOT Green-Light-Go Grant.

- Semi-annual agent fees to BNY Mellon was made
- Sewer Engineer payments made to Arro Consulting, which is the new name for CKS Engineering.
- Intrado Services is the Township's website host, to whom the Township pays an annual hosting and maintenance fee.
- Q2 sewer and stormwater fees were made to the Township
- Bare root trees were purchased as part of Earth Day tree planting

May Bill List: (items to highlight)

- The list includes an escrow release for 205 Red Lion now that they have completed the sidewalk and public improvements as required in the SD plan.
- There is a payment for the new PW vehicle as approved in the 2023 capital budget. This is just for the vehicle and does not include the upfitting costs, which will be invoiced separately.
- A significant payment was made to Charles Higgens for traffic light maintenance and repairs at Byberry and Pine as a result of a vehicular accident. This was submitted as an insurance claim, which will eventually be recovered.

**LOWER MORELAND TOWNSHIP - MAY 9, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$151,425.01	
Bond Payments	\$749,000.00	Series 2021 GO Bond Payment
Apr 14 Payroll	\$240,196.90	
Apr 14 Payroll Bills	\$352,549.13	
Apr 28 Payroll	\$231,133.14	
Apr 28 Payroll Bills	\$51,474.64	
New Bill List for Approval	\$525,996.93	
Total	\$2,301,775.75	

Funds Summary	
(01) General Fund	\$806,190.86
(02) Hydrants	\$0.00
(03) Fire Tax	\$47,170.04
(04) Refuse	\$126,772.82
(05) Debt	\$749,750.00
(06) Library	\$86,598.00
(08) Sewer	\$194,972.40
(09) Ambulance	\$0.00
(10) P&R	\$36,954.43
(18) Capital Traffic Improvements	\$161,893.37
(19) Capital Improvements	\$0.00
(31) Stormwater	\$52,178.00
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$37,317.50
(63) Retirement	\$1,978.33
(91) Unemployment	\$0.00
Total	\$2,301,775.75