

AGENDA
April 11, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- A. 1. Review Extension of Review Period – BET Investments/Philmont & Tomlinson Roads #21-03
- B. 2. Review Extension of Review Period – Capponi/2367 Pine Road #23-01
- C. 3. Review and Consider Escrow Release – Westrum/2507 Philmont Ave #19-03
- D. 4. Building Official's Report
- E. 5. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- F. 1. Review and Consider 2023 Paving Bids
- G. 2. Review and Consider Historical Architectural Review Board Appointments
- H. 3. Public Works Department Report
- I. 4. Review and Consider Certificates of Appropriateness
- J. 5. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- K. 1. Review and Consider Huntingdon Valley Library Lease Agreement
- L. 2. Review and Consider LMPD Personnel Matter
- M. 3. Review and Consider Fire Police Appointment
- N. 4. Police and Fire Marshal Reports
- O. 5. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- P. 1. Review Traffic Ordinance Recommendations
- Q. 2. Review Zoning Hearing Board Agenda
- R. 3. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- S. 1. Liaison Report

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- T. 1. Review and Consider Minutes of March 14, 2023
- U. 2. Review and Consider April 2023 Bill List
- V. 3. Review and Consider Comcast Franchise Agreement
- W. 4. Review and Consider Opioid Settlement Authorization
- X. 5. Administration Report
- Y. 6. Tax Collector's Report
- Z. 7. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: April 11, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the March expenditure activities and the April bill list for approval are the following:

Credit Card Statement ending Mar. 28, 2023:

- Most charges are recurring monthly charges for utilities, subscription, etc.
- The largest expense continues to be the monthly refuse charge to Republic Services and Waste Management for disposal services.
- Wind River Environmental is a sewer maintenance company called in for maintenance at the Woodmont Station
- The PW Sign Machine purchased as authorized by the approved 2023 Capital Budget is almost up and running. The equipment and subscription services have been purchased.

March 3, 17, and 31 Payroll:

- Overtime expenditures for each department as of March 31, 2023 (25% of the calendar year) are the following:
 - Police: 23% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 19% of annual budgeted expenditure
 - Sewer: 21% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

March 3, 17, and 31 Payroll:

- Semi-annual sewer bill to Upper Southampton Municipal Authority – this is a bill that we pay twice a year for the portion of the Township sewer that is serviced by Upper Southampton.
- 2023 annual website hosting fees were paid with this batch of checks.
- A past due legal invoice was paid – original invoice never reached the Township

- Payment to the stenographer for the February BOC public hearing for BET Conditional Use application.
- Winter Newsletter Print invoice payment was issued with this batch.

April Bill List:

- The second payments for the fire company and ambulance association for the 2023 budget year are issued with this batch – they are tax millages received dedicated to fire and ambulance that are passed onto the two organizations.
- There are several large expenses associated with park maintenance and parks capital projects as the public works staff prepare parks for the sports organizations starting spring sports as well as heavier public use coinciding with warmer weather.
- The capital purchase of a drag box in the amount of \$35,010 is included for road repairs and patching.

**LOWER MORELAND TOWNSHIP - APR 11, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$139,974.20	
Bond Payments	\$0.00	
Mar. 3 Payroll	\$238,049.40	
Mar. 3 Payroll Bills	\$101,497.27	
Mar. 17 Payroll	\$228,027.55	
Mar. 17 Payroll Bills	\$76,793.87	
Mar. 31 Payroll	\$237,440.49	
Mar. 31 Payroll Bills	\$151,527.94	
New Bill List for Approval	\$375,024.56	
Total	\$1,548,335.28	

Funds Summary	
(01) General Fund	\$906,944.96
(02) Hydrants	\$22,541.73
(03) Fire Tax	\$57,376.90
(04) Refuse	\$126,295.34
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$264,324.89
(09) Ambulance	\$22,500.00
(10) P&R	\$39,436.76
(18) Capital Traffic Improvements	\$3,060.00
(19) Capital Improvements	\$98,713.64
(31) Stormwater	\$5,352.60
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$1,788.46
(91) Unemployment	\$0.00
Total	\$1,548,335.28