

**AGENDA**  
**March 14, 2023**

**BOARD OF COMMISSIONERS**

**STATED MONTHLY MEETING 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

**DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE**

- A. 1. Review and Consider Conditional Use Decision – BET Investments/Philmont & Tomlinson Roads #21-03
- B. 2. Review Extension of Review Period – BET Investments/Philmont & Tomlinson Roads #21-03
- C. 3. Review and Consider Extension of Conditional Use Decision – Ridgewood/Philmont CC #17-04
- D. 4. Building Official's Report
- E. 5. Liaison Report

**DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE**

- F. 1. Review and Consider Minutes of February 14, 2023
- G. 2. Review and Consider March 2023 Bill List
- H. 3. Administration Report
- I. 4. Tax Collector's Report
- J. 5. Liaison Report

**JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE**

- K. 1. Review and Consider Chief of Emergency Services Funding Agreement with Bryn Athyn Borough
- L. 2. Police and Fire Marshal Reports
- M. 3. Liaison Report

**JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE**

- N. 1. Review and Consider Dragbox Paver Bid Award
- O. 2. Public Works Department Report
- P. 3. Liaison Report

**RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE**

- Q. 1. Review and Consider Pump Station Monitoring Proposal
- R. 2. Liaison Report

**CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE**

- S. 1. Review and Consider Fireworks Ordinance
- T. 2. Review and Consider Zoning Hearing Board Alternate Appointment
- U. 3. Review Zoning Hearing Board Agenda
- V. 4. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

# Lower Moreland Township

## MEMORANDUM

TO: Lower Moreland Board of Commissioners  
FROM: E. J. Lee, Assistant Township Manager/Finance Director  
CC: Christopher R. Hoffman, Township Manager  
SUBJECT: Mar. 14, 2023, BOC Meeting Financial Packet

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The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the February expenditure activities and the March bill list for approval are the following:

### **Credit Card Statement ending Feb. 28, 2023:**

- Most charges are reoccurring monthly charges for utilities, subscription, etc.
- The largest expense continues to be the monthly refuse charge to Republic Services for hauling and Waste Management for disposal services.
- Several charges from the police department related to officer training, community outreach, and K9 supplies.

### **February 3 and 17 Payroll:**

- Overtime expenditures for each department as of Feb. 28, 2023 (17% of the calendar year) are the following:
  - Police: 16% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
  - Public Works: 8% of annual budgeted expenditure
  - Sewer: 14% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

### **February 3 and 17 Bills Paid:**

- Postage Costs for the 2023 Q1 sewer bills were included in this check run.
- Payment for the Sewer Authority Audit for December services was issued.
- The printing costs for the 2023 Winter Newsletter were included in this check run.
- 2023 Membership fees for the Pennsylvania Municipal League were paid.

**March Bill List:**

- The second payment to ADT for the Township Building fire alarm system capital upgrade is included.
- The second payment to Armor & Sons for the Township Traffic Light Upgrades at 5 intersections is included. This project is funded in part by the PennDOT Green-Light-Go grant.
- There are two months of invoices for legal services due to an older invoice from the end of 2022 not having reached the township until recently.
- There are three real estate bills payable to Lower Moreland Township for three properties that are leased out by the Township. These three payments are reimbursed by the lessee of the three properties.

**LOWER MORELAND TOWNSHIP - MAR 14, 2023 BOC MEETING  
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$130,342.44	
Bond Payments	\$0.00	
Feb 3 Payroll	\$225,767.25	
Feb. 3 Payroll Bills	\$155,377.72	
Feb. 17 Payroll	\$226,352.82	
Feb. 17 Payroll Bills	\$52,933.21	
New Bill List for Approval	\$604,653.89	
<b>Total</b>	<b>\$1,395,427.33</b>	

Funds Summary	
(01) General Fund	\$814,072.62
(02) Hydrants	\$0.00
(03) Fire Tax	\$11,331.25
(04) Refuse	\$125,345.84
(05) Debt	\$0.00
(06) Library	\$0.00
(08) Sewer	\$163,324.92
(09) Ambulance	\$0.00
(10) P&R	\$18,981.57
(18) Capital Traffic Improvements	\$251,299.14
(19) Captal Improvements	\$7,125.00
(31) Stormwater	\$0.00
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$3,946.99
(91) Unemployment	\$0.00
<b>Total</b>	<b>\$1,395,427.33</b>