

AGENDA
February 14, 2023

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- A. 1. Conditional Use Hearing – BET Investments/Philmont & Tomlinson Roads #21-03
- B. 2. Review and Consider Storage Container Permit Request – Elm Street/Philmont Country Club #17-04
- C. 3. Review and Consider Escrow Release – Westrum/2507 Philmont Ave #19-03
- D. 4. Building Official's Report
- E. 5. Liaison Report

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- F. 1. Review and Consider Minutes of January 10, 2023
- G. 2. Review and Consider February 2023 Bill List
- H. 3. Review and Consider Library Auxiliary Parking Lot MOU with LMTSD
- I. 4. Review and Consider HR Mediator Appointment
- J. 5. Administration Report
- K. 6. Tax Collector's Report
- L. 7. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- M. 1. Review 2023 Road Paving Program
- N. 2. Review and Consider Montco 2040 Grant Application Resolution
- O. 3. Review and Consider Authorization to Bid Dragbox Paver
- P. 4. Review and Consider Certificates of Appropriateness
- Q. 5. Review Historical Architectural Review Board Appointments
- R. 6. Public Works Department Report
- S. 7. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- T. 1. Review Fireworks Ordinance
- U. 2. Review Zoning Hearing Board Agenda & Decisions
- V. 3. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- W. 1. Review and Consider Lower Moreland Park & Red Lion Gym Request – HVAA Dugouts/Banners
- X. 2. Review Huntingdon Valley Library Lease End of Term
- Y. 3. Police and Fire Marshal Reports
- Z. 4. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- AA. 1. Review and Consider Authorization to Bid Pump Station Upgrades
- AB. 2. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: Feb. 14, 2023, BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the January expenditure activities and the February bill list for approval are the following:

Credit Card Statement ending Jan. 28, 2023:

- Most charges are reoccurring monthly charges for utilities, subscription, etc.
- Several charges for annual organizational membership renewals
- Largest expense continues to be the monthly refuse charge to Republic Services
- Year-End tax filing services are included for staff W2's
- Several charges from the police department related to training for the Township's Chaplain program.

Bond Payments:

- The 2015 GO Series B interest payment of \$4,100 was made from the Sewer Fund. This bond matures in August of 2023 with the final payment of \$410,000.
- The 2017 GO Bond interest payment of \$11,976.25 was made from the Debt Services Fund. The principal payment in the amount of \$45,000 is scheduled for July of this year This bond matures in the year 2037.

January 6 and 20 Payroll:

- The January 6 payroll is higher than a "normal" payroll due to scheduled contract obligation payments for union employees.
- Overtime expenditures for each department as of Jan 31, 2023 (8% of the calendar year) are the following:
 - Police: 3% of 2023 budgeted expenditure (this includes OT for police service requests by outside organizations, for which the Township is reimbursed)
 - Public Works: 6% of annual budgeted expenditure
 - Sewer: 6% of annual budgeted expenditure

Most of the check batches issued with payroll include utilities, personnel/contract requirements, loans and other time sensitive payments. Non-routine payments include the following:

Jan 4 & 9 Bills Paid:

- A non-routine check was issued on Jan. 4 for registration for a chaplain training opportunity that came up last minute.
- Public Works Clothing Allowance payments were included – this is part of the union contract obligations.

Jan. 20 Bills Paid:

- Several grading permit escrow balances were refunded back to applicants upon completion of their projects.
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February Bill List:

- The IT invoices paid to IntegraOne includes monthly IT services and necessary firewall upgrades and repairs. As previously reported, the Township is reviewing IT infrastructure to meet more stringent insurance liability requirements that go into effect as of July of 2023.
- Valley Environmental Services invoices for wetlands study is related to the PNDI (Pennsylvania Natural Diversity Inventory) study for the Philmont Trail.
- The 2022 Q1 Sewer and Stormwater Utility bill for Township buildings are included. As previously explained, the quarterly utility bills are consistent with previous sewer utility bills as the stormwater fee comes from rebalancing the existing sewer rates, yielding a no net increase of the overall bill.

**LOWER MORELAND TOWNSHIP - FEB 14, 2023 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$130,362.67	
Bond Payments	\$16,076.25	Series B 2015 GO Bond & 2017 GO Bond
Jan. 6 Payroll	\$337,166.19	
Jan. 6 Payroll Bills	\$154,932.61	
Jan. 20, 2022 Payroll	\$222,795.73	
Jan. 20, 2022 Payroll Bills	\$127,312.53	
New Bill List for Approval	\$268,703.21	
Total	\$1,257,349.19	

Funds Summary	
(01) General Fund	\$834,472.32
(02) Hydrants	\$22,541.73
(03) Fire Tax	\$24,396.91
(04) Refuse	\$122,699.56
(05) Debt	\$11,976.25
(06) Library	\$0.00
(08) Sewer	\$190,543.36
(09) Ambulance	\$0.00
(10) P&R	\$28,958.88
(18) Capital Traffic Improvements	\$6,445.60
(19) Captal Improvements	\$12,736.25
(31) Stormwater	\$600.00
(35) Liquid Fuels	\$0.00
(41) Escrow/FSA	\$0.00
(63) Retirement	\$1,978.33
(91) Unemployment	\$0.00
Total	\$1,257,349.19