

AGENDA
September 13, 2022

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Minutes of August 9, 2022
- B. 2. Review and Consider September 2022 Bill List
- C. 3. Review and Consider Resolutions Establishing 2023 MMOs for Pension Plans
- D. 4. Review and Consider Bank Account/Investment Policy
- E. 5. Review and Consider 2023 Budget Schedule
- F. 6. Public Hearing – Comcast Franchise Agreement
- G. 7. Administration Report
- H. 8. Tax Collector's Report
- I. 9. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- J. 1. Review and Consider Conditional Use Decision – LMTSD Bus Garage/Red Lion Road #22-03
- K. 2. Building Official's Report
- L. 3. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- M. 1. Review and Consider Non-Discrimination Ordinance
- N. 2. Review and Consider Local Economic Revitalization Tax Assistance Ordinance
- O. 3. Review and Consider Police Pension Ordinance
- P. 4. Review Zoning Hearing Board Agenda & Decisions
- Q. 5. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- R. 1. Review and Consider 2019 Green Light Go Grant Bid Award
- S. 2. Public Works Department Report
- T. 3. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- U. 1. Review and Consider Accreditation Services Proposal
- V. 2. Police and Fire Marshal Reports
- W. 3. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- X. 1. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: Sept. 13, 2022 BOC Meeting Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the August expenditure activities and the September bill list for approval are the following:

Credit Card Statement ending Aug. 29, 2022:

- There are several IT related purchase including software for recently purchased computers, a tablet, and website domain renewal.
- The majority of the charges made on the Township credit card are reoccurring utility bills (cell phone, internet, phone, monthly subscriptions), PD training registration, and office supplies. The monthly refuse collection fees for Republic Services and disposal fees to Waste Management are the two largest charges.

Aug. 5 & 19, 2022 Payroll:

- The Aug. 5th payroll is slightly higher than the average payroll due to retroactive police salary increase payments for the first half of the 2022 calendar year
- Overtime expenditures for each department as of Aug. 31, 2022 (67% of the calendar year) are the following:
 - Police: 64% of annual budgeted expenditure
 - Public Works: 18% of annual budgeted expenditure
 - Sewer: 57% of annual budgeted expenditure

The majority of the check batches issued with payroll include utilities, loans and other time sensitive payments. Non-routine payments include the following:

Aug. 5 Bills Paid:

- This batch of checks issued consisted of utility, payroll related benefits, including the fire company stipend payment, and staff and K9 training.
- There were several staff reimbursements for travel costs incurred.
- One grading permit escrow balance was released.

Aug. 19 Bills Paid:

- This batch of checks issued consisted of utility, payroll related benefits, and loan payments.

- The Cohen Law Group invoice for the Comcast Franchise Agreement Renegotiation work was paid – that the public hearing for that is scheduled for this meeting.
- The Fire Marshal vehicle communication upgrade invoice to Motorola was included – the communication upgrade allows for better compatibility with the County and area emergency response teams.
- The final invoices (buses, field trips) and reimbursements associated with the 2022 Summer Rec program was paid.
- The final installment payment to Santander Bank for the first vehicle lease program that started in 2020 was made. The Township entered into a new lease program in early 2022 for two more police vehicles as this program has proved to be very beneficial.

September Bill List:

- The first item on the bill list is a payment to Abington Township for Lower Moreland's portion of the sanitary sewer costs for the year per the Wastewater Service Agreement.
- The final payment for the 2021 Township audit was paid as the 2021 audit is now complete.
- The fourth of six scheduled installment payment to the HV Library is included in this bill list – these are real estate taxes dedicated to the library that are passed to the library monthly.

LOWER MORELAND TOWNSHIP - SEPT. 13, 2022 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$131,875.01	Credit Card Statement ending 8/29/2022
Aug. 5, 2022 Payroll	\$290,844.75	
Aug. 5, 2022 Payroll bills	\$167,253.49	
Aug. 19, 2022 Payroll	\$221,667.85	
Aug. 19, 2022 Payroll Bills	\$151,084.46	
New Bill List for approval	\$421,764.26	
TOTAL	\$1,384,489.82	

Funds Summary:	
(01) General Fund	\$851,931.44
(02) Hydrants	\$0.00
(03) Fire Tax	\$8,803.50
(04) Refuse	\$124,241.97
(05) Debt	\$0.00
(06) Library	\$100,000.00
(08) Sewer	\$184,438.84
(9) Ambulance	\$0.00
(10) P&R	\$36,347.32
(18) Capital Traffic Improvements	\$12,322.50
(19) Capital Improve	\$59,119.95
(35) Liquid Fuels	\$0.00
(63) Post Retirement	\$7,284.30
	\$1,384,489.82