

**AGENDA**  
**July 12, 2022**

**BOARD OF COMMISSIONERS**

**STATED MONTHLY MEETING 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

**DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE**

- A. 1. Review and Consider Minutes of June 14, 2022
- B. 2. Review and Consider July 2022 Bill List
- C. 3. Review Traffic Engineering Priorities Presentation
- D. 4. Administration Report
- E. 5. Tax Collector's Report
- F. 6. Liaison Report

**DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE**

- G. 1. Review Extension of Review Period – Concert Philmont LP/Philmont Country Club #17-04
- H. 2. Review and Consider Escrow Release – Westrum/2507 Philmont Ave #19-03
- I. 2. Building Official's Report
- J. 3. Liaison Report

**CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE**

- K. 1. Review and Consider Non-Discrimination Ordinance
- L. 2. Review Noise Ordinance Amendment
- M. 3. Review Local Economic Revitalization Tax Assistance Act Ordinance Expiration
- N. 4. Review Zoning Hearing Board Agenda & Decisions
- O. 5. Liaison Report

**JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE**

- P. 1. Review and Consider Permanent Appointment of Police Officer
- Q. 2. Review and Consider PBA Contract Resolution
- R. 3. Police and Fire Marshal Reports
- S. 4. Liaison Report

**RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE**

- T. 1. Review and Consider Building Code Board of Appeals Appointment
- U. 2. Liaison Report

**JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE**

- V. 1. Review and Consider Authorization to Bid Sign Printer
- W. 2. Public Works Department Report
- X. 3. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

# Lower Moreland Township

## MEMORANDUM

TO: Lower Moreland Board of Commissioners  
FROM: E. J. Lee, Assistant Township Manager/Finance Director  
CC: Christopher R. Hoffman, Township Manager  
SUBJECT: July 12, 2022 Financial Packet

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The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the June expenditure activities and the July bill list for approval are the following:

### **Credit Card Statement ending June 27, 2022:**

- Two new vehicle laptops and one new detective computer, along with computer accessories for the new equipment were purchased for the Police Department as approved in the 2022 Budget.
- A new digital camera and support accessories were purchased for the new PT Code Inspector in his role.
- The PD held their community outreach program at Dairy Queen on June 23 resulting in purchases made at the establishment via CC.

### **June 10 and 24, 2022 Payroll:**

- Both payrolls are consistent with prior month payroll calculations. As a side note, first payroll of the month is usually higher than the second payroll of the month as the first payroll includes monthly payrolls.
- Overtime expenditures for each department as of June 30, 2022 are the following:
  - Police: 56% of annual budgeted expenditure.
  - Public Works: 14% of annual budgeted expenditure
  - Sewer: 44% of annual budgeted expenditure

The majority of the check batches issued with payroll include utilities, loans and other time sensitive payments. Non-routine payments include the following:

### **June 10 Bills Paid:**

- This batch of checks issued consisted of utility, payroll related benefits and Fire Marshal training.
- This batch included payments for new banners for the Bethayres streetscape to replace existing banners that have deteriorated over time.

### **June 24 Bills Paid:**

- This batch of checks issued consisted of utility, payroll related benefits, and loan payments.
- A reimbursement for a portion of the gifts for the Life Skills Students from the high school is included in this batch. The three life skills students from the high school who had been assigned to the Township three days of the week, to gain real life work experience, finished their program in June of 2022. A modest good-bye gift was presented to each of the three students.

**GO Bond Payments** – the annual payments for the principal and interest of the 2015 General Obligations Bond (Fund 08) and the 2017 General Obligations Bond (Fund 05) were paid in June.

**July Bill List:**

- The payments to the library, ambulance, and fire companies are included with the July checks – these are real estate taxes designated specifically for these three services.
- Water damages at the library due to last month's storm were repaired and costs submitted with the claim to the insurance company.
- Payments for the Township's portion of the costs associated with the maintenance of the traffic signal at Byberry and Philmont are included.
- Several invoices for supplies and other services associated with the paving program, which completed a couple of weeks ago, are included.
- An invoice for an order of trash receptacles to replenish the Township's supply of replacement receptacles for residents is included in the July bill list.

**LOWER MORELAND TOWNSHIP - JULY 12, 2022 BOC MEETING  
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL**

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$144,282.60	Credit Card Statement ending 6/27/2022
June 10, 2022 Payroll	\$220,869.12	
June 10, 2022 Payroll bills	\$226,847.01	
June Bond Payments	\$253,471.25	Series 2015 and Series 2017 GO Bond Payments
June 24, 2022 Payroll	\$215,010.72	
June 24, 2022 Payroll Bills	\$47,378.92	
New Bill List for approval	\$729,480.06	
<b>TOTAL</b>	<b>\$1,837,339.68</b>	

Funds Summary:	
(01) General Fund	\$882,023.41
(02) Hydrants	\$0.00
(03) Fire Tax	\$86,786.41
(04) Refuse	\$141,575.43
(05) Debt	\$58,221.25
(06) Library	\$75,000.00
(08) Sewer	\$438,531.09
(9) Ambulance	\$45,000.00
(10) P&R	\$26,324.37
(18) Capital Traffic Improvements	\$78,857.20
(19) Capital Improve	\$0.00
(35) Liquid Fuels	\$0.00
(63) Post Retirement	\$5,020.52
	<b>\$1,837,339.68</b>