

AGENDA
May 10, 2022

BOARD OF COMMISSIONERS

STATED MONTHLY MEETING 7:00 P.M.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION ON AGENDA ITEMS WILL BE TAKEN AS EACH ITEM IS DISCUSSED

DAVID H. SIRKEN, CHAIR, INTERNAL AFFAIRS COMMITTEE

- A. 1. Review and Consider Minutes of April 12, 2022
- B. 2. Review and Consider May 2022 Bill List
- C. 3. Administration Report
- D. 4. Tax Collector's Report
- E. 5. Liaison Report

DENISE A. KURITZ, CHAIR, COMMUNITY DEVELOPMENT COMMITTEE

- F. 1. Review HVAA Lower Moreland Park Night Game Request
- G. 2. Review Extension of Review Period – Ridgewood/Philmont CC #17-04
- H. 3. Building Official's Report
- I. 4. Liaison Report

CHRISTOPHER S. ODHNER, CHAIR, ORDINANCE COMMITTEE

- J. 1. Review and Consider No Parking Ordinance
- K. 2. Review Zoning Hearing Board Decisions
- L. 3. Liaison Report

RUTH HAUSEN, CHAIR, PUBLIC PROPERTY COMMITTEE

- M. 1. Review Building Code Board of Appeals Appointment
- N. 2. Liaison Report

JOSEPH CANALE, CHAIR, PUBLIC SAFETY COMMITTEE

- O. 1. Police and Fire Marshal Reports
- P. 2. Liaison Report

JOE PACE, CHAIR, PUBLIC WORKS COMMITTEE

- Q. 4. Public Works Department Report
- R. 5. Liaison Report

PUBLIC PARTICIPATION – NON AGENDA ITEMS

ADJOURNMENT

EXECUTIVE SESSION (IF NECESSARY)

Lower Moreland Township

MEMORANDUM

TO: Lower Moreland Board of Commissioners
FROM: E. J. Lee, Assistant Township Manager/Finance Director
CC: Christopher R. Hoffman, Township Manager
SUBJECT: May 10, 2022 Financial Packet

The monthly expenditure activities report is enclosed for your review and approval consideration. Items to highlight from the April expenditure activities and the May bill list for approval are the following:

Credit Card Statement ending April 28, 2022:

- The majority of credit card charges are regular reoccurring payments such as cell phones, internet, phone, zoom, constant contact, etc.
- Monthly trash and recycling costs are the largest charges at \$101,063.92 and \$23,556.45 respectively.
- One item to note is that Lieutenant Smith's Credit Card was compromised and three fraudulent charges were made. BMO (the credit card company) immediately disabled Lt. Smith's card upon detection of the fraudulent charges and have already issued credits for the three fraudulent charges, to be reflected in the next billing cycle.

April 1, 15, and 29, 2022 Payroll:

- April marked the three-payroll month, which happens twice each year.
- All three payrolls are consistent with the main differences in each payroll resulting primarily from overtime hours.

The majority of the check batches issued with payroll include utilities, loans and other time sensitive payments. Non-routine payments include the following:

April 1 Bills Paid:

- This batch of checks issued consisted of utility, payroll related benefits and Fire Marshal training.
- The fire company stipend program payment was also included with this batch of payments.

April 19, 2022 Bond Payment Made: The 2021 General Obligations Bond Payment was made on April 19, 2022 via wire transfer. The payment consisted of \$705,000 in principal payment and \$41,050 in interest payment.

April 15 Bills Paid:

- This batch of checks issued consisted of utility, payroll related benefits, loan payments, and one grading permit escrow release.

April 29 Bills Paid:

- This batch of checks issued consisted of a payment to the District Judge for filing of a civil violation, one escrow release, and fire company stipend payment.
- The ordinance filing fee with the law library for the proposed parking regulations on Creek Road was included with this check batch.
- All others included professions services payments and re-issue of two previously approved checks that got lost in the mail.

May Bill List:

- Public Works purchased the equipment designated in the 2022 capital budget (fund 19) – skid steer attachments and utility trailers
- Several large purchases were made to the sanitary sewers as part of the on-going five-year inspection process to ensure proper facilities maintenance.
- The reconciled 2022 Q1 Phila water bill is included. The Township is invoiced estimated of usages in the first two months of each quarter then the third month includes the full quarter actual minus the estimates paid in the first two months.

LOWER MORELAND TOWNSHIP - MAY 10, 2022 BOC MEETING
MONTH FINANCIAL ACTIVITY AND BILL LIST FOR APPROVAL

Check Batch Date	Check Batch Amount	Notes
Credit Card	\$136,995.73	
April 1, 2022 Payroll	\$216,635.42	
April 1, 2022 Payroll Bills	\$109,027.94	
April 15, 2022 Payroll	\$217,772.26	
April 15 Payroll Bills	\$177,356.76	
Bond Payment	\$746,050.00	2021 GO Bond Payment (principal and interest)
April 29, 2022 Payroll	\$218,286.38	
April 29, 2022 Payroll Bills	\$81,120.76	
New Bill List for approval	\$348,638.50	
TOTAL	\$2,251,883.75	

Funds Summary:	
(01) General Fund	\$984,252.22
(02) Hydrants	\$20,655.67
(03) Fire Tax	\$14,333.76
(04) Refuse	\$138,764.24
(05) Debt	\$746,800.00
(06) Library	\$0.00
(08) Sewer	\$286,116.71
(0) Ambulance	\$0.00
(10) P&R	\$25,135.03
(18) Capital Traffic Improvements	\$9,637.60
(19) Capital Improve	\$19,918.00
(35) Liquid Fuels	\$0.00
(63) Post Retirement	\$6,270.52
	\$2,251,883.75