

The stated monthly meeting of the Board of Commissioners of Lower Moreland Township was conducted on the above date in the Township Building. The meeting was also streamed via Zoom.

President Sirken called the meeting to order at 7:00 p.m. Present were Commissioners Canale, Hausen and Pace; Secretary/Manager Hoffman, Engineer Woodrow, Police Chief Scirroto, Code Enforcement Officer Schadegg, Fire Marshal Scholly, Assistant Manager Lee, Finance Assistant Simmons, and 15 citizens. Commissioner Kuritz, Commissioner Odhner, Solicitor Rice, Public Works Director Woerner, Tax Collector Jane Saile and several citizens joined via Zoom. The Pledge of Allegiance was recited.

INTERNAL AFFAIRS COMMITTEE

Minutes All Commissioners, the Solicitor and Engineer received a copy of the Minutes of December 14, 2021. There were no additional questions or comments and on motion and second by Commissioners Sirken and Hausen, the Board of Commissioners unanimously approved the Minutes for the month of December 2021.

Bill List All Commissioners, the Solicitor and Engineer received a copy of the December Bill list in the amount of \$980,087.29. There were no additional questions or comments and on motion and second by Commissioners Sirken and Hausen, the Board of Commissioners unanimously approved the Bill list for the month of January 2022.

Vehicle Leasing/Financing Proposals All Commissioners, the Solicitor and Engineer received a copy of a memorandum from Assistant Township Manager Lee dated 1-6-22.

Assistant Manager Lee summarized her memo, highlighting the opportunity to procure vehicles for the Chief and Lieutenant through a lease/purchase program. The annual payment for both vehicles would fit within the existing 2022 capital budget allocation, but would require two payments with minimal interest in 2023 and 2024. There were no questions from the Board or public. On motion and second by Commissioners Sirken and Hausen, the Board of Commissioners unanimously approved proceeding with the lease program at an interest rate not to exceed 2.75%.

Tax Collection Committee Delegates All Commissioners, the Solicitor and Engineer received a copy of a memorandum from Township Manager Hoffman dated 1-6-22 and a proposed resolution.

Manager Hoffman explained that based on the Board's recent reorganization, a resolution appointing the Township's delegates to the Tax Collection Committee was necessary. Consistent with prior practice, the proposed resolution would appoint Manager Hoffman as the Primary Voting Delegate, President Sirken as the First Alternate Voting Delegate, and Vice-President Kuritz as the Second Alternate Voting Delegate. There were no questions from the

Board or public. On motion and second by Commissioners Sirken and Hausen, the board unanimously approved the following resolution:

Resolution No. 22-13

A resolution appointing Christopher R. Hoffman as the Primary Voting Delegate, Dr. David H. Sirken as First Alternate and Denise Kuritz as Second Alternate to the Tax Collection Committee.

A complete copy of this resolution is attached hereto and made a part of the minutes of this meeting.

Bank Signature Resolutions All Commissioners, the Solicitor and Engineer received a copy of a memorandum from Assistant Township Manager Lee dated 1-4-22 and two proposed resolutions.

Manager Hoffman reviewed the current check signing policy to ensure that authorized signers are up to date. The policy includes the Township's accounts with TD Bank, PLGIT and Huntingdon Valley Bank. There were no questions from the Board or public.

The first resolution established the check signers for the Township's General and Payroll accounts with TD Bank. On motion and second by Commissioners Sirken and Canale, the following resolution was unanimously approved:

Resolution 22-14

A resolution designating TD Bank as the Township's depository and authorizing signatures for the General Fund and Payroll accounts.

The second resolution established the check signers for the Township's PLGIT account. On motion and second by Commissioners Sirken and Pace, the following resolution was unanimously approved:

Resolution 22-15

A resolution establishing the authorized check writing signatures for the PLGIT Account

Complete copies of these resolutions are attached hereto and made a part of the minutes of this meeting.

The third account to consider was the Township's Huntingdon Valley Bank account which has the same signers as the PLGIT account. On motion and second by Commissioners Sirken and Canale, the Board of Commissioners unanimously approved the list of check signers.

Administration Report All Commissioners, the Solicitor and Engineer received a copy a memorandum from the Township Manager dated 1-6-22 and a memorandum from the Assistant Manager dated 1-11-22.

Manager Hoffman reviewed a few items from his monthly report. The final land development plans for the Philmont Country Club development have been received and will begin the Township's review process. Additionally, he alerted the Board that the 2022 ethics forms had been received and should be filed by May 1, 2022. Commissioner Hausen asked for an update on the PBA contract negotiations. Manager Hoffman had no new update as more research needed to be done prior to scheduling the next bargaining session. Until a new agreement is reached, the 2021 terms from the prior collective bargaining agreement remain in place.

Assistant Manager Lee stated she is working on several yearend reports and uploading the new 2022 financial information. She also detailed the onboarding processes for two new employees. Lastly, Assistant Manager Lee advised the draft of the winter newsletter would be distributed to the Board soon.

Tax Collector's Report All Commissioners, the Solicitor and Engineer received a copy of the Tax Collector's Report for the month ending December 31, 2021. Tax Collector Saile advised that 97.79% of the taxes have been collected year to date, including the discount and penalty amounts. There were no questions from the board or public.

Liaison Report Commissioner Sirken reported his to virtual attendance at the recent school board meeting.

COMMUNITY DEVELOPMENT COMMITTEE

Building Official's Report All Commissioners, the Solicitor and Engineer received a copy of the Building Official's Report for the month of December 2021. Commissioner Kuritz reported on the Code/Building department's activities, highlighting specific permit and inspection activity from the report. There were no additional comments from the Board or public and the report was accepted as submitted.

Liaison Report Commissioner Kuritz announced the upcoming Planning Commission meeting when Application 21-01 will be reviewed. For Community Events, she added that the school district reached out to the township for assistance in planning a MLK day service event. They are also starting to prepare for upcoming events such as the spring egg hunt and earth day.

PUBLIC WORKS COMMITTEE

2022 Road Paving Program All Commissioners, the Solicitor and Engineer received a copy of the Public Works Director's memorandum dated 1-5-22.

Public Works Director Steve Woerner recommended several roads for the annual road paving program and requested the Board authorize the bidding of the 2022 resurfacing project including base bid, alternates and Bryn Athyn Borough's participation. There were no questions from the Board or public and on motion and second by Commissioners Pace and Canale, the Board of Commissioners unanimously authorized bidding the 2022 resurfacing program.

Public Works Department Report All Commissioners, the Solicitor and Engineer received a copy of the Public Works Department monthly report.

Public Works Director Steve Woerner summarized his memo highlighting how well leaf collection went this year. In addition, they were able to remove dead trees along Huntingdon Pike which had been approved in the 2022 capital budget. He also filed the Township's required liquid fuels reports, and the department upgraded the Township building's light fixtures to LED bulbs which will be reimbursed by PECO. Lastly, Director Woerner reminded the Board of Aqua's upcoming water main replacement project on Buck Road.

Commissioner Sirken inquired about the Department's plans for painting streetlights. Director Woerner said that he tries to have the poles painted in conjunction with the paving project.

Liaison Report

Commissioner Pace stated that there was no meeting this month for the Historical Architectural Review Board.

ORDINANCE COMMITTEE

Zoning Hearing Board Decisions Commissioner Odhner advised of the decision made for Application No. 21-21, the Zoning Hearing Board's recent hearing.

Liaison Report Commissioner Odhner advised he would be meeting with Pennypack Ecological Restoration Trust Director Chris Mendel later in January.

PUBLIC SAFETY COMMITTEE

Police and Fire Marshal Reports All Commissioners, the Solicitor and Engineer received a copy of the police report for the month of December 2021 and the Fire Marshal's report for the month of December 2021.

Chief Scirrotto detailed local crime activity encountered over the past month and provided updates on various cases being investigated. He noted that the internship program has expanded and the police department was able to have 7 students participate completing 815 hours of learning. Lastly, Chief Scirrotto stated that in 2021 the Police Department completed 2,866 hours of training in various programs.

Fire Marshal Scholly reported on Huntingdon Valley Fire Company responses and his investigations over the past month. In addition, they went to a few resident homes and had a presentation for kids to show them how to escape a burning home and overall fire safety. Regarding emergency management, the Fire Marshal attended the Eastern Montgomery County Emergency Management Group ZOOM meeting and discussed COVID measures, upcoming training, new members, and a possible large-scale drill.

Commissioner Sirken asked Fire Marshal Scholly to explain the Use & Occupancy permit program for the new Commissioners. There were no further questions from the Board of the public

Liaison Report Commissioner Canale said he will be in touch with HVAA Director Allie O'Brien soon. He also reported on the Huntingdon Valley Library's recent meetings and activities.

PUBLIC PROPERTY COMMITTEE

Liaison Report Commissioner Hausen reported on the items discussed during the Lower Moreland Township Authority's recent quarterly meeting.

PUBLIC PARTICIPATION

Commissioner Hausen said she has heard semi-persistent rumors that Commissioners may receive some benefit from construction projects happening in the Township. She suggested the Board file their 2022 ethics forms.

Adjournment There being no further business to come before the Board adjournment was in order at 7:48 PM.

Christopher R. Hoffman, Secretary